YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Shri Govindrao Munghate Arts & Science College, Kurkheda.

- Name of the Head of the institution   Prof.Dr. Raju G. Munghate

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07139245475

- Mobile No: 8956262263

- Registered e-mail   vidyakurkheda@rediffmail.com

- Alternate e-mail   sgmciqac@gmail.com

- Address   Wadsa Road, Kurkheda.

- City/Town   Kurkheda

- State/UT   Maharashtra

- Pin Code   441209

2.Institutional status

- Type of Institution   Co-education

- Location   Rural

- Financial Status   Grants-in aid

- Name of the Affiliating University — **Gondwana University Gadchiroli**

- Name of the IQAC Coordinator — **Dr. Abhay Bhausaheb Solunke**

- Phone No. — **07139245475**

- Alternate phone No. — **07139245475**

- Mobile — **9403579999**

- IQAC e-mail address — **sgmciqac@gmail.com**

- Alternate e-mail address — **abhay.solunke@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://www.sgmunghatecollege.in/?page_id=908#

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://www.sgmunghatecollege.in/?page_id=843

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**1.61**	**2004**	**03/05/2004**	**03/05/2009**
Cycle 2	**B**	**2.81**	**2015**	**01/05/2015**	**01/05/2020**

6.Date of Establishment of IQAC — **10/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Rakhi B. Shambharkar	**Minor Research Project**	**National Innovation Foundation**	**June 2020**	**1,75000**

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC — View File

9.No. of IQAC meetings held during the year   03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Staff / Faculty were encouraged to publish research articles with UGC recognized peer revived Journal Established IIC in college

Participated in ARIIA and NIRF

NISP participation and Policy implementation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize webinar, orientation sessions, workshops and conferences in the institute.	**College has organised the webinars, orientation sessions, workshops, which created the atmosphere of Innovation and incubation.**
To Prepare and adopt the NISP policy.	**The policy was prepared and the same was accepted by NISP.**
Developed quarter / semester wice plan for I&E activity aligned with the plan of IIC institute for implementation	**The plan was made implemented as per NISP and IIC direction**
National Webinar	**National webinar on NEP**
I & E policy	**Formulated and implemented I & E policy**
Foundation level Training of staff as Innovation ambassador	**Foundation level Innovation ambassador training was done by staff**

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Council(CDC)	**01/05/2020**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**Shri Govindrao Munghate Arts & Science College, Kurkheda.**
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• Mobile No:	**8956262263**
• Registered e-mail	**vidyakurkheda@rediffmail.com**
• Alternate e-mail	**sgmciqac@gmail.com**
• Address	**Wadsa Road, Kurkheda.**
• City/Town	**Kurkheda**
• State/UT	**Maharashtra**
• Pin Code	**441209**
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• Financial Status	**Grants-in aid**
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• Name of the IQAC Coordinator	**Dr. Abhay Bhausaheb Solunke**
• Phone No.	**07139245475**

• Alternate phone No.	07139245475
• Mobile	9403579999
• IQAC e-mail address	sgmciqac@gmail.com
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sgmunghatecollege.in/?page_id=843

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and compliance to the decisions have been uploaded on the institutional website?			
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded		
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Name	Date of meeting(s)
College Development Council(CDC)	01/05/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	27/01/2022

15.Multidisciplinary / interdisciplinary

The Institution is affiliated to Gondwana University, Gadchiroli
. The University adopted the CBCS pattern from 2017-18. As per the CBCS pattern, the university does not
offers interdisciplinary/ multidisciplinary courses.Our

University is likely to implement NEP 2020 and will offer multidisciplinary courses. As per the regulations and guidelines of university we will follow the same.

16.Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to implement by the university to facilitate academic mobility of students. Our institute also adopting the policy guidelines for the appropriate credit transfer. The Institute has been following the pattern of CBCS adopted by the university. The university has informed the institute about the necessary action for implementation of ABC. The faculties of our institute instructed the stakeholders regarding the same. The University is likely to conduct the workshop/ seminar for implementation of ABC. The institute appointed a faculty member as Nodal officer for the execution of guidelines given by the university.

17.Skill development:

To Introduce the skills required by the students and staff, the institute has launched IIC, NISP, YUKTI, VIDYANJALI, KAPILA, NPTEL, Unnat Bharat Abhoyan, in the IR 4.0.

The institute has adopted a policy to run skill development programmes for the overall development to mitigate the requirement of 21st century skills in the society. The policy of the same was accepted by IIC, NISP, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. We adopted One language systems for running the programmes of UG and PG. We use English as an international language, and Marathi as a state / regional language in our curriculum. We specialize in Marathi and English literature. All the Humanity subjects are taught in bilingual mode i.e Marathi and English. To preserve and spread Indian culture and tradition we organized various activities such as traditional day celebrations and Various festivals and Marathi Bhasha Savardhan etc. We inculcate Indian culture and values through the participation of students in university level youth festivals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institute has adopted the CBCS pattern of Gondwana University, Gadchiroli . As per CBCS guidelines, the university reconstructed the syllabi of all the programmes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes. We discuss with the student regarding the course and program outcomes at the end of the academic year. We verify these outcomes by various attainment methods

20.Distance education/online education:

The college is affiliated college and is traditional college as per UGC and hence does not functions as distance or online education. During the Pandemic the online delivery was carried out. Realizing the need of the time, our institution also started center through Yashwantrao Chavan Open University, Nashik . Undergraduate and postgraduate education is provided to the students of B.A., B.Com. M.A., M.Com. through this study center.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**15**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**828**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**330**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**176**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**37**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7.9**
4.3 Total number of computers on campus for academic purposes	**31**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The SGM college is currently having the following mechanism for an effective delivery of curriculum after re-opening of the college. IQAC prepares calendar of events for the entire academic year. Accordingly, plan of action and its Implementation take place under the supervision of the head of the Institution. In our college we are having totally 15 departments. On the 1st day of re-opening of the college a staff meeting was held and detailed discussion regarding the effective implementation of the curriculum. Various committees were formed to carry various responsibilities. For overall quality enhancement teachers are motivated to participate in seminar, workshop, conferences, refresher course and orientation course etc. A rich central library with open access system is available along with some departmentally library facility is also provided to students.

The IQAC issues regular notices & direction to all the Head of the Department's at the monthly review meeting are held regarding the curriculum. Various classroom teaching methods based on various needs of different subjects are regularly used for the effectively delivery of the curriculum such as

1. Chalk and talk method.

2. PPT-OHP.

3. ICT-enabled teaching-learning method.

11. The institution collects feedback by the students at the end of every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In this year 2020-21, COVID 19 pandemic influenced the process of internal evaluation. During the lockdown period the teaching was done online. The teachers in our college used Google Meet, Google

classroom, Teachmint platform for online teaching learning process. But as the college belongs to tribal and rural area, majority of the students are from economically backward background, many of them cannot afford to have smart-phones and mobile data required to attend the online classes. Moreover, girl's share the major part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic. Internal evaluation was done by taking online test exam through google form platform.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Institution: https://forms.gle/aiKHeLmpnZnhpbyQ7

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1340

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

828

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students orally, Brain storming process on basic of the subject or by test. Throughout the year, as per the need and demand arrange extra counselling for the slow learners and intensive teaching for the advanced learners. Advanced learners and slow learners are identified through the continuous internal evaluation system that the college has adopted. The advanced learners are provided intensive teaching. They are given opportunities to present their skills and ideas in various events organized in the college. They are given priority in representing the college in intercollegiate competitions and seminars, workshops, camps and training programmes. However, the COVID 19 pandemic influenced the process considerably. During the lockdown period the teaching was done online. The teachers in our college used Google Meet, Google classroom, Teachmint platform for online teaching learning process. But as the college belongs to tribal and rural area, majority of the students are from economically backward background, many of them cannot afford to have smart-phones and mobile data required to attend the online classes. Moreover, girl's share the major part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
828	**19**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include chalk and board lecture methods, inquiry based teaching learning method, Interactive teaching learning Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The faculty members make learning interactive with students by motivating student participation in group discussion surprise test, subject quiz, and brain storming and questions and answers on current earlier thought topics. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods.

- **Experiential Learning:**

  - **Laboratory Sessions are conducted with content beyond syllabus experiments.**

- **Participatory Learning:**

  - **In this type of learning, students participate in different activities such as seminars, group discussions, poster presentation, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills.**
  - **Annual cultural program – This is organized every year for**

  the students of the department to give an opening to their
  creativity.
  - **Seminar Presentation – Students develop technical skills
    while presenting papers in seminars.**

- **Problem-solving methods:**

  - **In addition to the traditional teaching-learning methods,
    the institute is providing innovative student-centric
    methods such as Workshops, Seminars, Video, Demonstration,
    Activity-based learning, Flipped Classroom, Guest lecture,
    Google Classroom, Project-based learning, PPT, Mind map,
    Viva, Poster presentation, Public Speaking to encourage
    Participative, Problem-solving and Experiential learning.**
  - **In the year 2020-21, due to COVID -19 Pandemic Student
    centric methods planned was not completely implemented.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**In normal situation teaching method adapt is chalk and board
method and most of teachers from science faculty uses PowerPoint
Presentations to teach various conceptual topics. Arts teacher's
clear student's concept by showing topic related films related.
They use internet and teach the students to use it for searching
information and data related to their topics. The teachers avail
the reference books in the library as well as on inflibnet portal
etc. and use the sources in their teaching. In the year 2020-21,
due to the COVID 19 pandemic, actual offline teaching in the
classes was on hold, most part of the year. The faculty taught
online thorough Google Meet, google classroom, Teachmint and
YouTube links of related topics. Teachers provided study material,
reference material or question banks online using WhatsApp groups.
But as the college belongs to tribal and rural area, majority of
the students are from economically backward background, many of
them cannot afford to have smart-phones and mobile data required
to attend the online classes. Moreover, girl's share the major**

part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

322

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment was done by forming the internal assessment system of the college. Teachers inform the students about the internal assessment by display topics allotted subject wise on display board. Students prepare notes and power point presentation on the topic. Arts department use question-answer method and class tests in the classroom and evaluate the students continuously. Seminars and projects are assessed transparently and sensibly by considering the students' attendance, academic performance, and participation in various co- and extra-curricular activities. The performance of the students is communicated to the students and parents in the parent meeting. In the year 2020-21, due to COVID 19 pandemic most of the teaching was online. Teachers had to arrange tests, seminars and the feedback by online mode. Many of

our students could not attend classes due to lack of network, smart-phones or necessary mobile data. Normally, we have students from lower economic strata and COVID 19 pandemic effects their life on large extend. Hence, we could not compel them to participate in each and every activity of the college.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

transparent, time- bound and efficient

The college has a Grievance Redressal Cell constituted as per the directions of Gondwana University, Gadchiroli. The students can present their problems and grievances related to examination or any other problem they face to the cell for counselling and solving their problems. The students who feel awkward to approach the Grievance Cell personally can put their grievances through the suggestion box which then are treated fairly and solved. During the lockdown in the COVID 19 Pandemic, Gondwana University Gadchiroli examinations were conducted online for all Semester. Internal Examination were carried out by forming questionnaire on google form platform of all subjects. During these exams, some students had issues related to log in, network interruption etc. due to which they needed re-examination. The faculty and the Teaching, Learning and Evaluation Committee conveyed the grievances on phone to the concerned BOS and the Examination Section of the University and their exams were rearranged.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution has Arts and Science Faculties College. It runs four programmes i.e. B. A., B. Sc., M. A. in Marathi and M.A. in Sociology. The outcomes of all these programmes and courses are stated in the syllabi of the Gondwana University, Gadchiroli. Programme and course outcomes are available on the university website. These outcomes are also available on our college website as PO, PSOs and COs. The teachers and students have access to them. They communicate these outcomes to the students when they start their teaching at the start of the semester as well as when they teach the units.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the POs, PSOs and COs, the college has developed continuous internal evaluation system

- Inquiry base teaching-learning method in the classrooms enable the teachers to analyse whether the students have acquired the expected knowledge and skills.
- Surprise class test were taken to understand learning and acquiring capacity of the students in the class.
- Teachers arrange class tests so as to evaluate the outcomes of studying the units which helps the teachers understand how much the students have learnt as well as prepare for the university exams.
- Project were given to the students which help them to learn at their own pace as well as whether they have attained expected outcomes.
- Seminars are arranged so as to understand if the students have obtained competence and confidence to share their ideas on the topics from the course. Seminars also enable the teachers to assess the interactive and participative skills attained by the students.
- Teachers also employ question-answer method while in the classroom to understand the attainment of POs, PSOs and Cos. The above evaluation enables the teachers to classify into

slow learners and advanced learners, who receive remedial teaching and intensive teaching respectively.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

163

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sgmunghatecollege.in/?page_id=1763

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.75

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>Nil</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

09

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vision and mission of the institute, always strives to uplift the masses by organising various extension activities by various department like Unnat Bharat Abhiyan, Women's study cell, Population Education Cell and NSS of the college. Various activities are organised throughout the year to sensitise the students regarding social issues. Department of NSs of the college organised International Yoga day by online mode. Department of Sociology of the college organise National webinar organise on" The impact of COVID-19 and Existing Social problems with context to Indian Society" dated 30th April 2021. Distribution sport kits by Nehru Yuva Kendra Gadchiroli and NSS. Participation of 06 students in online Yuva Shibir 2021. Department of Botany organised National E-quiz on 'COVID-19 awareness'. The 'Corona

Warriors Committee' of the NSS conducted Covid-19 Vaccination Awareness campaign. The students guided the people about washing their hands, using sanitizer, keeping social distance, staying safe and taking Covid-19 vaccination. People of the region are so much afraid Corona vaccine so our student council them about the issues related to Vaccination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri Govindrao Munghate Arts and Science college has its own building and play ground in the area of 4-acre land which is being utilized by the branches of the college. The College has 42 rooms including 1 seminar hall, 1 NRC room and 1 Indoor cum cultural hall. with sufficient ventilation and necessary amenities.

1. Classrooms, Laboratories, Seminar Hall and Smart room, Network resource centre, IQAC

room are well equipped with ICT facilities.

2. The College has 8 well equipped laboratories with necessary instruments and equipment's

(Physics-1 labs, Botany-1 labs, Zoology-1 lab, Electronics-1 labs, Chemistry-1 labs,

Geology-1 lab, Microbiology 1- lab and Computer-1 labs).

3. There is a separate library building having 2135 sq. feet carpet area. Learning Resource

Centre is fully atomized. Reading Room, NRC, Periodicals, ebooks. e-journals and Daily

Newspapers are made available for the students.

5. College has separate Indoor stadium for sports activities and well equipped gymnasium.

4. There is separate Botanical Garden of 1300 sq. feet area having diversified flora which is

useful for science practical's.

6. Institution has 50 toilet bathroom with Necessary infrastructural facilities are provided for

Persons with disability and ladies common room for girl students.

7. Institution have other assistive aids for Persons with disability like ramp, wheel chair etc.

8. Institution has separate Innovation Incubation centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution is proactive in conducting cultural activities for students. Recreational hall with adequate facilities for conducting various cultural activities and Indoor games like Table Tennis, Bad-Minton spacious Indoor stadium is built in college of capacity 1000 people. Spacious playground in the separate area with 2-acre sq. Feet area, uses it for sports practice and annual sports festival. Students play games like Kabbadi, Softball, Cricket, Holly ball, long jump, Athletics. etc. on playground with 627 sq. feet area Gymnasium hall for students with modern equipment's aids. Canteen facility is also available for students and staff. Physical Education department and NSS department facilitates the guidance to the students and faculty for meditation and yoga. Enough material and facilities are available for games like kho-kho, kabaddi, cricket and volleyball and athletic games and the Indoor games such as chess and carom. Several students have represented the college at the zonal, inter-zonal and State, national and interuniversity sports competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.9

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library installed Integrated Library Management System (ILMS) namely LIBMAN- (A Library Management System) in the year 2008. Software supports librarian and staff for library administration, operating library function and OPAC (Online Public Access Catalogue) for students & faculty members to search books by title/ author name etc.

Name of ILMS Software: LIBMAN (Cloud bases Software)

Nature of automation: Partially

Version: 11.0 (Upgraded) Cloud Based

Year of Automation: 2008 (Desktop based) Updated 2019 (Cloud based)

Modules of (ILMS):

- Acquisition & Cataloguing
- Serial Control
- Circulation: MIS Reports
- M-OPAC (Mobile -Online Public Access Catalogue)
- Visitors Management

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,12,901

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has in all 31 desktop computers. Out of 31 desktops, 05 are in the computer center (NRC), 03 are in the library, and 04 are in the administrative office of the college. 08 desktops are provided to 08 departments for teaching and learning as per their needs. All the computers in the computer center are connected with

LAN and the remaining are equipped with Wi-Fi facility. Maintenance and up gradation of computers was done regularly by technical experts. The UPS are installed there which provides backup for 1 hours. Similarly, the computers in the library and office are provided with capacity 600 VA/ 360W backup. There are 04 LCD (1 fixed and 3 movable) projectors in the college, 01 installed in the seminar hall and other one is in the NRC centre and remaining 02 are used in the smart classrooms as per the requirement. All of these computers have licensed copies of software. In addition, the college has 05 printers in the different sections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.9

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has its own policy to follow the procedures for maintaining and utilizing physical, academic and support facilities. Accordingly, college makes the financial provision for the utilization, maintenance and repairing of physical, academic and support facilities. The Institution is committed to create, develop, provide and maintain necessary infrastructure and essential amenities for all the stake holders. The college manages infrastructure efficiently with the help of following committees.

1. College Development committee

2. Purchase committee

3. Infrastructure Committee

4. Library committee

5. Research committee

6. Sports and Cultural committee

Maintenance of the college building is done as per the suggestions given by the College Development Committee. The budgetary provisions are made in the budget of the college and work contracts are given to agencies as per the rules. As per the budgetary provisions sport materials are purchased and repaired. Likewise, the Library Committee follows a specific procedure to purchase books and journals as per the provisions made in the annual budget. List of the required books and journals to be purchased for the academic year is taken from the teachers and after the approval of the Principal, the books and journals are

purchased. The books are registered in the accession register. The damaged books are rebound and after the loss of books, the borrower has to reproduce new copy of the book or pay actual cost amount of the book. The library committee recommends the books to be written off and the CDC makes resolutions to the effect. With due process books are written off.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=2002

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

715

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution offers the students platforms to participate in various activities organized in the college. As per the Maharashtra Public Universities Act- 2016 it is mandatory to form a Students' Council of the college. However, in the year 2020-21, there were no instructions by the Gondwana University Gadchiroli for the formation of the Students Council so there were no formation of Students Council in that year. The committees on which the student representatives are nominated at college level are Discipline Committee, student welfare committee, IQAC Committee, Cultural committee, Sports committee and Tour committee et. The Students Council is supposed to look after the welfare of the students and to promote and co-ordinate the extra-curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association but is not registered. The college do not take any donation from them. The contribution done is only in the form of feedback, for the various developments.

No registered Alumni association in our college but college has both Alumni Parent association who work for the betterment of the college by suporting institution in one way and other. Every year college organised Alumni parent meeting once in a year. In the year 2020-2021 due to COVID-19 Pandemic alumni parent meeting was not held at college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Empowering the economically challenged and socially marginalized tribal people of the region and making them enlightened, successful, and developed personalities so that they might serve well their own communities and the nation at large as dutiful citizens and productive members of society".The college is committed to make quality the defining element of education of the students and to offer an unparalleled educational journey that is intellectually, socially, and personally transformative. They also acknowledge that the vision and mission of the institution is dynamic and organic. It must modulate with the changing needs of its students and society at large. The college is committed to:

- **To impart world-class higher education.**
- **To empower students to evolve as creative and intellectual professionals.**
- **To provide a conducive environment for collaborative opportunities between industry and academia.**

To evolve socially responsible men and women, sensitive and sensitized to green best practices.The governance and leadership are ready to embrace NEP 2020 and lead its students towards educational practices which are more flexible, diverse, and inclusive for nuanced intellectual and social transformation. "Excellence is the gradual result of always striving to do better" and SGMCK will continue in its endeavor to promote excellence in higher education.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=439
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Governing Body and the Principal are at the helm of all academic and administrative aspects of the college, effective management is possible only through a decentralized and participative process through the IQAC and other Committees. Teachers in Charge along with key administrative officials are a part of the IQAC which is the nodal committee that ensures imparting of quality education.Teachers in charge discuss academic, infrastructure and student related issues in their department meetings, prior to which they factor in students feedback obtained through student faculty meetings. These views are then discussed in detail in regular meetings of the college staff. This ensures total participation at every level and remedial action and measures are adopted.

Following are the Committees which look after the functioning of different aspects of the college:

Admission Committee

Discipline Committee

Examination Committee

Library Committee

Magazine and Prospectus Committee

Timetable Committee

The administration of the college is helmed by the Principal with the Administrative Officer ably supported by the senior clerk and other Assistants.

The head clerk is supported by the senior clerk which is managed by the Junior clerk and other assistants and the library is managed by the librarian with Professional Assistants. Laboratories too have assigned attendants and assistants to manage their daily functioning. A systematic workflow is integral to the organization of the institution with a well-defined system of checks and balances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college makes every effort to evolve and grow with the changing needs and aspirations of its students and other stakeholders. The Governing Body, Principal, IQAC and Staff Council Committees deliberate and plan and proactively work towards deployment of those plans. All efforts are made to promote student driven research and at the same time provide a holistic environment for growth as responsible citizens of the country.College plans strategically activities and executes them in a planned manner. The activities are decentralized at different levels as departmental, administrative, academic, and financial. At the departmental level, the strategic plans are prepared with the consent of faculties; the academic strategic plans are made before commencement of academic session by preparing academic calendar of academic year taking into consideration the academic calendar of Higher Education Department, and affiliated university. Cells & committees that are formed at the beginning of

the session are responsible for all students and staff related activities. IQAC which is responsible for overall growth and development of college in terms of teaching learning, infrastructure, students' facilities. Standardization of process of teaching learning, feedback mechanism, grievance redressal management has been made very effective through website of college. The college has financial funding from Government of Maharashtra, Higher Education Department, the expenses of which are made under the heads & directives given by HED.The skill force to these will be meet by sending the staff for the short-term courses/trainings held by the UGC HRDC, CII, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life. The college is a affiliated college of Gondwana University, Gadchiroli, and is governed by its ordinances and service rules of UGC and State Government. The IQAC comprises of Teachers-in-Charge, administrative officials and alumni representatives who work in tandem to UGC rules and regulations.The organogram is an administrative diagram of college describes the decentralized structure of administration. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective. It is necessary that all aspects should be organized in order to attain the desired goals.

As the Head of the institution the Principal supervises, Nodal Officers of UGC/RUSA and Nodal Officer Wi-Fi's work. The Principal also looks after the all Class II & Class IV Non-Teaching Staff Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Development-cum-finance Committee, Committee for SC/ST, OBC Cell, Minority Cell, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee,

Time-Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The cells functioning is controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, Minority Cell, Legal Cell and OBC Cell.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://www.sgmunghatecollege.in/?page_id=946
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College initiated the following Welfare Schemes:

- **Duty leaves given to the staff members to attend Training Programmes/ Orientation /Refresher/Short term course/Faculty Development programmes/ Workshop/ Seminar /Paper presentation in seminar conferences.**
- **Internal Complaints Committee for prevention of Sexual Harassment of Women at work place.**

- Parking Facility, Internet facility, Gymkhana facility.
- Retirement functions, Felicitation of meritorious stakeholders are organized by Staff Welfare Committee for the teaching and non-teaching staff.
- Corporative Bank, established by the management, provides various loan schemes such as Security Loan, home loan, vehicle loan etc and college assures the bank regarding the loan repayment instalments.
- Causal leaves provided to the teaching staff per year
- Half pay leaves given to the non-teaching staff per year.
- Canteen facility available for teaching and non- teaching staff.

Other welfare schemes:

Medical bill reimbursement.

National Pension Scheme (NPS)

Maternity Leave (180 days)

Paternity Leave (10 days)

Group Insurance Scheme (GIS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

As per the guidelines of 18 July 2018 UGC regulation for the college to evaluates the performance of teaching staff on the basis of the prescribed format of under the title of Overall Performance, Research score, cadre clearance, etc. which has the following parameters:

1. Teaching,

2. Co-curricular, Extension and Professional Development related activities

3. Research and Academic contribution with Participation in National and International Conferences, and Refresher/Orientation Programmes.

4. Administrative activity, E-contents, Examination and Evaluation, IPR, etc.

The Self Appraisal forms are duly filled up by submitting the necessary supporting documents by the concerned teachers submits it to the IQAC.

Non-Teaching Staff:

For the Non-teaching staff, their Performance Appraisal is done through their 'Confidential Report' prepared by the Principal, which is sent for evaluation to our parent institute Dandakaranya

Educational, cultural and research Institute, Gadchiroli. On the basis of these reports, the non-teaching staff receives promotions in their service as per government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The Auditor appointed by the parent institution who conducts internal audit quarterly in the financial year. Staff provide all kinds of receipts as well as vouchers of the transactions carried out during the financial year. The auditor submits the reports to the principal for the follow up action. The observations and queries, if any noticed by the audit, are sorted out for the necessary updating and clarification. Apart from the above said audit mechanism, as per the norms of Government of Maharashtra Higher and Technical Education Department, the college conducts its financial audit by Accounts Officer (AO), followed by audit by Senior auditor, Joint Director Office, Higher Education, Nagpur and final audit is conducted by Accountant General, Mumbai, for salary and non-salary grants received from the government.

The pay of the teaching staff and the non-teaching staff is carried out by Senior auditor of the Joint Director Office. Whenever any teacher is promoted under CAS to the higher pay scale is audited by the auditor and same is recorded in the service book of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives 100% grant in-aid from the Government of Maharashtra. These grants are given under three heads – Salary, and Non-salary, etc., A budget is prepared and submitted to Directorate of Higher Education for

approval and sanction.

A budget is prepared and submitted to Joint Directorate of Higher Education for approval and sanction.

1.Budgeting: - College submits budget estimates to the funding authority every year forecasting the estimate for the forth coming financial year

2.Revised Estimate: - During the year Budget Estimate are critically received and examined and necessary changes are adopted in the Budget Estimate for the present year based upon the expenditure incurred so far.

3.Funds received as fees under various sub heads utilized for the purpose for which it was collected as per Gov. of Maharashtra and UGC norms.

File Description	Documents
Paste link for additional information	[Nil](#)
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The need of strategic planning for implementation of the various process for quality educations, delivery, the other processes that are needed for daily functioning are strengthened by IQAC. These are reflected in the working of various committees.

IQAC being record keeping cell delivers the college stakeholders the necessary documentation and its delivery as per their need. The certification of the various documents is done by IQAC coordinator on imp documents like service book verification and attestation, attestation of research score, etc.

Internal Quality Assurance Cell (IQAC) suggested to the management regarding the upgradation of College Website as per the government's rules and regulations. As per the government rules and regulations, the government approved website domain has been purchased and the technical committee of the institution has launched new website https://www.sgmunghatecollege.in/

As per the discussion in IQAC, it was decided that to follow the various guidelines as per the UGC IQAC.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=910
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the lockdown period due to COVID-19, it was necessary to adopt online teaching methodology by the staff. The IQAC suggested that, to use online platforms like Google meet, Zoom, teach mint for online teaching. Departments have created the Google Classroom and Whatsapp groups for communication of lecture link and notes. More, each department was conducted online unit tests and quizzes by using Google forms, and other modes. Whole practice observed by IQAC with by taking feedback from faculty in charge. The network issue was sever problem.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to enhance safety and security of girl students and ladies staff on campus and the necessary awareness has been created among the students regarding gender equity. For the security purpose students ID cards are Checked on the entrance to avoid intrudes from outside. The surveillance camera has been installed to ensure safe and secure atmosphere. Women's Study Cell and Sexual Harassment cell have been composed to redress the complaints of students in campus. "Nirbhaya Pathak" (a special Police force meant for women's security) actively works throughout the year. The provision of Lady Teacher during study tour, industrial visits and field visit

equally takes care of the security issue of girl students. College has installed wending machine for health and hygiene of girls' student. College has girls' common room. College compound is well fenced. College separate counselling for both male and female students. College has fire extinguisher at various places of campus. The Institution organised various activities such as Online Celebration of International Yoga Day, Department of Botany. Organised Covid -19 awareness campaign through online mode for students and peoples.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a facility for the Management of Degradable and Non-degradable waste such as solid Waste. The Institution has a separate dust bins which are kept at different places in the premises to collect and segregates the solid waste. Solid Waste accumulated in the dust bins is sent for disposal every two days to the Nagar panchayat Kurkheda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   **D. Any 1 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for all with tolerance and harmony towards cultural, linguistic, communal

socioeconomic and other diversities.

Celebration of birth Anniversaries of various social reformers, educationist is an effort to mark the day by commemorating their memories and commendable contributions for the social welfare of the society.

1. Rajshri Shahu Maharaj Birth Anniversary

2. Celebration of Dr.Rangnathan Birth Anniversary

3. Celebration of Death Anniversary of Mahatma Gandhi

4. Celebration of Birth Anniversary of Dr. A.P.J. Abdul Kalam

Awareness about environmental consciousness, Cleanliness is created by through the following activities

1. On International Micro-bacterial day a webinar on New Education Policy

2. Tree Plantation

3. Awareness about Cleanliness on NSS Day

Participation of students in various events in Youth festival and sports activities also initiates harmonious and inclusive atmosphere in the campus.

1. Blood Donation Camp

Tolerance for communal and socioeconomic diversities is also marked by observance of the following days

1. Online quiz on Independence Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Our Institution believes in the holistic development of our students organisation of various activities to sensitize them to the constitutional obligations about values, Rights and Responsibilities of citizens will enable them to responsible citizen.

Sensitization of the students is done through curriculum and extracurricular activities. Sensitization of the employees of the Institution is done by capacity building programmes and by having discussions on various rules and regulations of UGC, Union of India (Bharat).

Democracy, Election &Good Governance is the part of compulsory subject introduced for first year Classes (of arts) and Indian Constitution is for student (of arts disciplines).

"Democracy & Good Governance" and "Social Reformers in Maharashtra" are the compulsory courses to inculcate constitutional awareness among the students. In addition to these, activities like Guest Lecture on Gender Issue and Anti Sexual Harassment for Girls Students is conducted to create awareness regarding women's rights.

The free distribution of sanitary napkin drive was our effort to sensitize student regarding social responsibility.

Various activities like anti-corruption pledge, Covid-19 Awareness, Cleanliness Drive, World Population day, give them insight into global environmental concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to   A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates and organise various national and international events throughtout the year as follows

1.Rajshri Shahu Maharaj Birth Anniversary

2.Celebration of Dr.Rangnathan Birth Anniversary

3.Celebration of Death Anniversary of Mahatma Gandhi

4.Celebration of Birth Anniversary of Dr. A.P.J. Abdul Kalam

5.Celebration of Shivaji Maharaj Jayanti

6.Celebration of Independence Day

7.Celebration of Republic day

8.Celebration of Maharashtra Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice I

TITLE OF THE PRACTICE: ONLINE TEACHING LEARNING

OBJECTIVES:Adapting more and more to the online mode in order to overcome the situational impediments is the objective of the practice.

THE CONTEXT:-Adapting to online mode by teaching through online classes, arranging webinars, conducting online meetings, administrative activities and online publication of college -journal was the only way out. This is the context where the institution stepped forward and made its mark.

Practice II

TITLE OF THE PRACTICE: "SOCIAL RESPONSIBILITY TOWARDS THE LOCAL COMMUNITY DURING THE COVID 19 PANDEMIC"

THE PRACTICE:-

In the backdrop of Covid-19 Pandemic it was impossible to run offline classes. SGMC followed the rules and regulations laid down by the university and state government. Zoom, Google meet apps were used to deliver the lectures during this year. SGMC also decided to prepare our students to use modern technology till the pandemic period is continued and the offline classes begin.

Objectives:

- **To help nearby society as a responsibility**

- **To provide support to the local community**

Practice :As a social responsibility and commitment, the college adopted five villages namely Jambulkheda , Yerandi, Damaditola, Nanhi, Nawargovn, . Pre and post COVID 19 precautionary measures were explained by the volunteers.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institution adopted distinct approach for achieving the Vision and Mission of the society by establishing IIC, NDLI Club, etc., for students to exhibit their hidden talent.

It has different facets like-

- **NDLI Club – Holistic and spiritual development, Personality and skill development and awareness**

- **IIC: Orientation, innovation, Incubation and awareness.**

- **Entrepreneurial Skills**

- **Employability Enhancement Skills**

- **Academic Excellence**

- **Commitment to society**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The SGM college is currently having the following mechanism for an effective delivery of curriculum after re-opening of the college. IQAC prepares calendar of events for the entire academic year. Accordingly, plan of action and its Implementation take place under the supervision of the head of the Institution. In our college we are having totally 15 departments. On the 1st day of re-opening of the college a staff meeting was held and detailed discussion regarding the effective implementation of the curriculum. Various committees were formed to carry various responsibilities. For overall quality enhancement teachers are motivated to participate in seminar, workshop, conferences, refresher course and orientation course etc. A rich central library with open access system is available along with some departmentally library facility is also provided to students.

The IQAC issues regular notices & direction to all the Head of the Department's at the monthly review meeting are held regarding the curriculum. Various classroom teaching methods based on various needs of different subjects are regularly used for the effectively delivery of the curriculum such as

1. Chalk and talk method.

2. PPT-OHP.

3. ICT-enabled teaching-learning method.

11. The institution collects feedback by the students at the end of every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In this year 2020-21, COVID 19 pandemic influenced the process of internal evaluation. During the lockdown period the teaching was done online. The teachers in our college used Google Meet, Google classroom, Teachmint platform for online teaching learning process. But as the college belongs to tribal and rural area, majority of the students are from economically backward background, many of them cannot afford to have smart-phones and mobile data required to attend the online classes. Moreover, girl's share the major part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic. Internal evaluation was done by taking online test exam through google form platform.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	[Nil]()

1.1.3 - **Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Institution: https://forms.gle/aiKHeLmpnZnhpbyQ7

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1340

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

828

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students orally, Brain storming process on basic of the subject or by test. Throughout the year, as per the need and demand arrange extra counselling for the slow learners and intensive teaching for the advanced learners. Advanced learners and slow learners are identified through the continuous internal evaluation system that the college has adopted. The advanced learners are provided intensive teaching. They are given opportunities to present their skills and ideas in various events organized in the college. They are given priority in representing the college in intercollegiate competitions and seminars, workshops, camps and training programmes. However, the COVID 19 pandemic influenced the process considerably. During the lockdown period the teaching was done online. The teachers in our college used Google Meet, Google classroom, Teachmint

platform for online teaching learning process. But as the college belongs to tribal and rural area, majority of the students are from economically backward background, many of them cannot afford to have smart-phones and mobile data required to attend the online classes. Moreover, girl's share the major part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
828	**19**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include chalk and board lecture methods, inquiry based teaching learning method, Interactive teaching learning Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The faculty members make learning interactive with students by motivating student participation in group discussion surprise test, subject quiz, and brain storming and questions and answers on current earlier thought topics. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods.

- **Experiential Learning:**

    - Laboratory Sessions are conducted with content beyond

syllabus experiments.

- **Participatory Learning:**

  - In this type of learning, students participate in different activities such as seminars, group discussions, poster presentation, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills.
  - Annual cultural program – This is organized every year for the students of the department to give an opening to their creativity.
  - Seminar Presentation – Students develop technical skills while presenting papers in seminars.

- **Problem-solving methods:**

  - In addition to the traditional teaching-learning methods, the institute is providing innovative student-centric methods such as Workshops, Seminars, Video, Demonstration, Activity-based learning, Flipped Classroom, Guest lecture, Google Classroom, Project-based learning, PPT, Mind map, Viva, Poster presentation, Public Speaking to encourage Participative, Problem-solving and Experiential learning.
  - In the year 2020-21, due to COVID -19 Pandemic Student centric methods planned was not completely implemented.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In normal situation teaching method adapt is chalk and board method and most of teachers from science faculty uses PowerPoint Presentations to teach various conceptual topics. Arts teacher's clear student's concept by showing topic related films related. They use internet and teach the students to use

it for searching information and data related to their topics. The teachers avail the reference books in the library as well as on inflibnet portal etc. and use the sources in their teaching. In the year 2020-21, due to the COVID 19 pandemic, actual offline teaching in the classes was on hold, most part of the year. The faculty taught online thorough Google Meet, google classroom, Teachmint and YouTube links of related topics. Teachers provided study material, reference material or question banks online using WhatsApp groups. But as the college belongs to tribal and rural area, majority of the students are from economically backward background, many of them cannot afford to have smart-phones and mobile data required to attend the online classes. Moreover, girl's share the major part of students who used mobile phone of their parents. Subsequently, the learning of such categories got hampered to a great extent in this pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

322

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment was done by forming the internal assessment system of the college. Teachers inform the students about the internal assessment by display topics allotted subject wise on display board. Students prepare notes and power point presentation on the topic. Arts department use question-answer method and class tests in the classroom and evaluate the students continuously. Seminars and projects are assessed transparently and sensibly by considering the students' attendance, academic performance, and participation in various co- and extra-curricular activities. The performance of the students is communicated to the students and parents in the parent meeting. In the year 2020-21, due to COVID 19 pandemic most of the teaching was online. Teachers had to arrange tests, seminars and the feedback by online mode. Many of our students could not attend classes due to lack of network, smart-phones or necessary mobile data. Normally, we have students from lower economic strata and COVID 19 pandemic effects their life on large extend. Hence, we could not compel them to participate in each and every activity of the college.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

transparent, time- bound and efficient

The college has a Grievance Redressal Cell constituted as per the directions of Gondwana University, Gadchiroli. The students can present their problems and grievances related to examination or any other problem they face to the cell for counselling and solving their problems. The students who feel awkward to approach the Grievance Cell personally can put their grievances through the suggestion box which then are treated fairly and solved. During the lockdown in the COVID 19 Pandemic, Gondwana University Gadchiroli examinations were conducted online for all Semester. Internal Examination were carried out by forming questionnaire on google form platform of all subjects. During these exams, some students had issues related to log in, network interruption etc. due to which they

needed re-examination. The faculty and the Teaching, Learning and Evaluation Committee conveyed the grievances on phone to the concerned BOS and the Examination Section of the University and their exams were rearranged.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution has Arts and Science Faculties College. It runs four programmes i.e. B. A., B. Sc., M. A. in Marathi and M.A. in Sociology. The outcomes of all these programmes and courses are stated in the syllabi of the Gondwana University, Gadchiroli. Programme and course outcomes are available on the university website. These outcomes are also available on our college website as PO, PSOs and COs. The teachers and students have access to them. They communicate these outcomes to the students when they start their teaching at the start of the semester as well as when they teach the units.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the POs, PSOs and COs, the college has developed continuous internal evaluation system

* **Inquiry base teaching-learning method in the classrooms enable the teachers to analyse whether the students have acquired the expected knowledge and skills.**
* **Surprise class test were taken to understand learning and**

acquiring capacity of the students in the class.

- **Teachers arrange class tests so as to evaluate the outcomes of studying the units which helps the teachers understand how much the students have learnt as well as prepare for the university exams.**
- **Project were given to the students which help them to learn at their own pace as well as whether they have attained expected outcomes.**
- **Seminars are arranged so as to understand if the students have obtained competence and confidence to share their ideas on the topics from the course. Seminars also enable the teachers to assess the interactive and participative skills attained by the students.**
- **Teachers also employ question-answer method while in the classroom to understand the attainment of POs, PSOs and Cos. The above evaluation enables the teachers to classify into slow learners and advanced learners, who receive remedial teaching and intensive teaching respectively.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

163

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sgmunghatecollege.in/?page_id=1763

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.75

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vision and mission of the institute, always strives to uplift the masses by organising various extension activities by various department like Unnat Bharat Abhiyan, Women's study cell, Population Education Cell and NSS of the college. Various activities are organised throughout the year to sensitise the students regarding social issues. Department of NSs of the college organised International Yoga day by online mode. Department of Sociology of the college organise National webinar organise on" The impact of COVID-19 and Existing Social problems with context to Indian Society" dated 30th April 2021. Distribution sport kits by Nehru Yuva Kendra Gadchiroli and NSS. Participation of 06 students in online Yuva Shibir 2021. Department of Botany organised National E-quiz on 'COVID-19 awareness'. The 'Corona Warriors Committee' of the NSS conducted Covid-19 Vaccination Awareness campaign. The students guided the people about washing their hands, using sanitizer, keeping social distance, staying safe and taking Covid-19 vaccination. People of the region are so much afraid Corona vaccine so our student council them about the issues related to Vaccination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri Govindrao Munghate Arts and Science college has its own building and play ground in the area of 4-acre land which is being utilized by the branches of the college. The College has 42 rooms including 1 seminar hall, 1 NRC room and 1 Indoor cum cultural hall. with sufficient ventilation and necessary amenities.

1. Classrooms, Laboratories, Seminar Hall and Smart room, Network resource centre, IQAC

room are well equipped with ICT facilities.

2. The College has 8 well equipped laboratories with necessary instruments and equipment's

(Physics-1 labs, Botany-1 labs, Zoology-1 lab, Electronics-1 labs, Chemistry-1 labs,

Geology-1 lab, Microbiology 1- lab and Computer-1 labs).

3. There is a separate library building having 2135 sq. feet carpet area. Learning Resource

Centre is fully atomized. Reading Room, NRC, Periodicals, ebooks. e-journals and Daily

Newspapers are made available for the students.

5. College has separate Indoor stadium for sports activities and well equipped gymnasium.

4. There is separate Botanical Garden of 1300 sq. feet area having diversified flora which is

useful for science practical's.

6. Institution has 50 toilet bathroom with Necessary infrastructural facilities are provided for

Persons with disability and ladies common room for girl students.

7. Institution have other assistive aids for Persons with disability like ramp, wheel chair etc.

8. Institution has separate Innovation Incubation centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution is proactive in conducting cultural activities for students. Recreational hall with adequate facilities for conducting various cultural activities and Indoor games like Table Tennis, Bad-Minton spacious Indoor stadium is built in college of capacity 1000 people. Spacious playground in the separate area with 2-acre sq. Feet area, uses it for sports practice and annual sports festival. Students play games like Kabbadi, Softball, Cricket, Holly ball, long jump, Athletics. etc. on playground with 627 sq. feet area Gymnasium hall for students with modern equipment's aids. Canteen facility is also available for students and staff. Physical Education department and NSS department facilitates the guidance to the students and faculty for meditation and yoga. Enough material and facilities are available for games like kho-kho, kabaddi, cricket and volleyball and athletic games and the Indoor games such as chess and carom. Several students have represented the college at the zonal, inter-zonal and State, national and interuniversity sports competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.9

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library installed Integrated Library Management System (ILMS) namely LIBMAN- (A Library Management System) in the year 2008. Software supports librarian and staff for library administration, operating library function and OPAC (Online Public Access Catalogue) for students & faculty members to search books by title/ author name etc.

Name of ILMS Software: LIBMAN (Cloud bases Software)

Nature of automation: Partially

Version: 11.0 (Upgraded) Cloud Based

Year of Automation: 2008 (Desktop based) Updated 2019 (Cloud based)

Modules of (ILMS):

- **Acquisition & Cataloguing**
- **Serial Control**
- **Circulation: MIS Reports**
- **M-OPAC (Mobile -Online Public Access Catalogue)**
- **Visitors Management**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[Nil](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,12,901

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has in all 31 desktop computers. Out of 31 desktops, 05 are in the computer center (NRC), 03 are in the library, and 04 are in the administrative office of the college. 08 desktops are provided to 08 departments for teaching and learning as per their needs. All the computers in the computer center are connected with LAN and the remaining are equipped with Wi-Fi facility. Maintenance and up gradation of computers was done regularly by technical experts. The UPS are installed there which provides backup for 1 hours. Similarly, the computers in the library and office are provided with capacity 600 VA/ 360W backup. There are 04 LCD (1 fixed and 3 movable) projectors in the college, 01 installed in the seminar hall and other one is in the NRC centre and remaining 02 are used in the smart classrooms as per the requirement. All of these computers have licensed copies of software. In addition, the college has 05 printers in the different sections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.9

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has its own policy to follow the procedures for maintaining and utilizing physical, academic and support facilities. Accordingly, college makes the financial provision for the utilization, maintenance and repairing of physical, academic and support facilities. The Institution is committed to create, develop, provide and maintain necessary infrastructure and essential amenities for all the stake holders. The college manages infrastructure efficiently with the help of following committees.

1. College Development committee

2. Purchase committee

3. Infrastructure Committee

4. Library committee

5. Research committee

6. Sports and Cultural committee

Maintenance of the college building is done as per the suggestions given by the College Development Committee. The budgetary provisions are made in the budget of the college and work contracts are given to agencies as per the rules. As per the budgetary provisions sport materials are purchased and repaired. Likewise, the Library Committee follows a specific procedure to purchase books and journals as per the provisions made in the annual budget. List of the required books and journals to be purchased for the academic year is taken from the teachers and after the approval of the Principal, the books and journals are purchased. The books are registered in the accession register. The damaged books are rebound and after the loss of books, the borrower has to reproduce new copy of the book or pay actual cost amount of the book. The library committee recommends the books to be written off and the CDC makes resolutions to the effect. With due process books are written off.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=2002

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

715

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — **B. 3 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — **A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution offers the students platforms to participate in various activities organized in the college. As per the Maharashtra Public Universities Act- 2016 it is mandatory to form a Students' Council of the college. However, in the year 2020-21, there were no instructions by the Gondwana University Gadchiroli for the formation of the Students Council so there were no formation of Students Council in that year. The committees on which the student representatives are nominated at college level are Discipline Committee, student welfare committee, IQAC Committee, Cultural committee, Sports committee and Tour committee et. The Students Council is supposed to look after the welfare of the students and to promote and co-ordinate the extra-curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association but is not registered. The college do not take any donation from them. The contribution done is only in the form of feedback, for the various developments.

No registered Alumni association in our college but college has both Alumni Parent association who work for the betterment of the college by suporting institution in one way and other. Every year college organised Alumni parent meetting once in a year. In the year 2020-2021 due to COVID-19 Pandemic alumni parent meeting was not held at college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Empowering the economically challenged and socially marginalized tribal people of the region and making them enlightened, successful, and developed personalities so that they might serve well their own communities and the nation at large as dutiful citizens and productive members of society".The college is committed to make quality the defining element of education of the students and to offer an unparalleled educational journey that is intellectually, socially, and personally transformative. They also acknowledge that the vision and mission of the institution is dynamic and organic. It must modulate with the changing needs of its

students and society at large. The college is committed to:

- To impart world-class higher education.
- To empower students to evolve as creative and intellectual professionals.
- To provide a conducive environment for collaborative opportunities between industry and academia.

To evolve socially responsible men and women, sensitive and sensitized to green best practices.The governance and leadership are ready to embrace NEP 2020 and lead its students towards educational practices which are more flexible, diverse, and inclusive for nuanced intellectual and social transformation. "Excellence is the gradual result of always striving to do better" and SGMCK will continue in its endeavor to promote excellence in higher education.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=439
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Governing Body and the Principal are at the helm of all academic and administrative aspects of the college, effective management is possible only through a decentralized and participative process through the IQAC and other Committees. Teachers in Charge along with key administrative officials are a part of the IQAC which is the nodal committee that ensures imparting of quality education.Teachers in charge discuss academic, infrastructure and student related issues in their department meetings, prior to which they factor in students feedback obtained through student faculty meetings. These views are then discussed in detail in regular meetings of the college staff. This ensures total participation at every level and remedial action and measures are adopted.

Following are the Committees which look after the functioning of different aspects of the college:

Admission Committee

Discipline Committee

Examination Committee

Library Committee

Magazine and Prospectus Committee

Timetable Committee

The administration of the college is helmed by the Principal with the Administrative Officer ably supported by the senior clerk and other Assistants.

The head clerk is supported by the senior clerk which is managed by the Junior clerk and other assistants and the library is managed by the librarian with Professional Assistants. Laboratories too have assigned attendants and assistants to manage their daily functioning. A systematic workflow is integral to the organization of the institution with a well-defined system of checks and balances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college makes every effort to evolve and grow with the changing needs and aspirations of its students and other stakeholders. The Governing Body, Principal, IQAC and Staff Council Committees deliberate and plan and proactively work towards deployment of those plans. All efforts are made to promote student driven research and at the same time provide a holistic environment for growth as responsible citizens of the country.College plans strategically activities and executes them in a planned manner. The activities are decentralized at different levels as departmental, administrative, academic, and financial. At the departmental level, the strategic plans are prepared with the consent of faculties; the academic strategic plans are made before commencement of academic session by preparing academic calendar of academic year taking into

consideration the academic calendar of Higher Education Department, and affiliated university. Cells & committees that are formed at the beginning of the session are responsible for all students and staff related activities. IQAC which is responsible for overall growth and development of college in terms of teaching learning, infrastructure, students' facilities. Standardization of process of teaching learning, feedback mechanism, grievance redressal management has been made very effective through website of college. The college has financial funding from Government of Maharashtra, Higher Education Department, the expenses of which are made under the heads & directives given by HED.The skill force to these will be meet by sending the staff for the short-term courses/trainings held by the UGC HRDC, CII, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[Nil](#)
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life. The college is a affiliated college of Gondwana University, Gadchiroli, and is governed by its ordinances and service rules of UGC and State Government. The IQAC comprises of Teachers-in-Charge, administrative officials and alumni representatives who work in tandem to UGC rules and regulations.The organogram is an administrative diagram of college describes the decentralized structure of administration. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective. It is necessary that all aspects should be organized in order to attain the desired goals.

As the Head of the institution the Principal supervises, Nodal Officers of UGC/RUSA and Nodal Officer Wi-Fi's work. The Principal also looks after the all Class II & Class IV Non-Teaching Staff Under the administration of Principal various

Committees are formed which include IQAC, General Body, Advisory Committee, Development-cum-finance Committee, Committee for SC/ST, OBC Cell, Minority Cell, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee, Time-Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The cells functioning is controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, Minority Cell, Legal Cell and OBC Cell.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://www.sgmunghatecollege.in/?page_id=946
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College initiated the following Welfare Schemes:

- Duty leaves given to the staff members to attend Training

Programmes/ Orientation /Refresher/Short term course/Faculty Development programmes/ Workshop/ Seminar /Paper presentation in seminar conferences.

- Internal Complaints Committee for prevention of Sexual Harassment of Women at work place.
- Parking Facility, Internet facility, Gymkhana facility.
- Retirement functions, Felicitation of meritorious stakeholders are organized by Staff Welfare Committee for the teaching and non-teaching staff.
- Corporative Bank, established by the management, provides various loan schemes such as Security Loan, home loan, vehicle loan etc and college assures the bank regarding the loan repayment instalments.
- Causal leaves provided to the teaching staff per year
- Half pay leaves given to the non-teaching staff per year.
- Canteen facility available for teaching and non- teaching staff.

Other welfare schemes:

Medical bill reimbursement.

National Pension Scheme (NPS)

Maternity Leave (180 days)

Paternity Leave (10 days)

Group Insurance Scheme (GIS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

As per the guidelines of 18 July 2018 UGC regulation for the college to evaluates the performance of teaching staff on the basis of the prescribed format of under the title of Overall Performance, Research score, cadre clearance, etc. which has the following parameters:

1. Teaching,

2. Co-curricular, Extension and Professional Development related activities

3. Research and Academic contribution with Participation in National and International Conferences, and Refresher/Orientation Programmes.

4. Administrative activity, E-contents, Examination and Evaluation, IPR, etc.

The Self Appraisal forms are duly filled up by submitting the necessary supporting documents by the concerned teachers submits it to the IQAC.

Non-Teaching Staff:

For the Non-teaching staff, their Performance Appraisal is done through their 'Confidential Report' prepared by the Principal, which is sent for evaluation to our parent institute

Dandakaranya Educational, cultural and research Institute, Gadchiroli. On the basis of these reports, the non-teaching staff receives promotions in their service as per government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The Auditor appointed by the parent institution who conducts internal audit quarterly in the financial year. Staff provide all kinds of receipts as well as vouchers of the transactions carried out during the financial year. The auditor submits the reports to the principal for the follow up action. The observations and queries, if any noticed by the audit, are sorted out for the necessary updating and clarification. Apart from the above said audit mechanism, as per the norms of Government of Maharashtra Higher and Technical Education Department, the college conducts its financial audit by Accounts Officer (AO), followed by audit by Senior auditor, Joint Director Office, Higher Education, Nagpur and final audit is conducted by Accountant General, Mumbai, for salary and non-salary grants received from the government.

The pay of the teaching staff and the non-teaching staff is carried out by Senior auditor of the Joint Director Office. Whenever any teacher is promoted under CAS to the higher pay scale is audited by the auditor and same is recorded in the service book of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives 100% grant in-aid from the Government of Maharashtra. These grants are given under three heads – Salary, and Non-salary, etc., A budget is prepared and submitted to Directorate of Higher Education for

approval and sanction.

A budget is prepared and submitted to Joint Directorate of Higher Education for approval and sanction.

1.Budgeting: - College submits budget estimates to the funding authority every year forecasting the estimate for the forth coming financial year

2.Revised Estimate: - During the year Budget Estimate are critically received and examined and necessary changes are adopted in the Budget Estimate for the present year based upon the expenditure incurred so far.

3.Funds received as fees under various sub heads utilized for the purpose for which it was collected as per Gov. of Maharashtra and UGC norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The need of strategic planning for implementation of the various process for quality educations, delivery, the other processes that are needed for daily functioning are strengthened by IQAC. These are reflected in the working of various committees.

IQAC being record keeping cell delivers the college stakeholders the necessary documentation and its delivery as per their need. The certification of the various documents is done by IQAC coordinator on imp documents like service book verification and attestation, attestation of research score, etc.

Internal Quality Assurance Cell (IQAC) suggested to the management regarding the upgradation of College Website as per the government's rules and regulations. As per the government rules and regulations, the government approved website domain has been purchased and the technical committee of the institution has launched new website https://www.sgmunghatecollege.in/

As per the discussion in IQAC, it was decided that to follow the various guidelines as per the UGC IQAC.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=910
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

During the lockdown period due to COVID-19, it was necessary to adopt online teaching methodology by the staff. The IQAC suggested that, to use online platforms like Google meet, Zoom, teach mint for online teaching. Departments have created the Google Classroom and Whatsapp groups for communication of lecture link and notes. More, each department was conducted online unit tests and quizzes by using Google forms, and other modes. Whole practice observed by IQAC with by taking feedback from faculty in charge. The network issue was sever problem.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to enhance safety and security of girl students and ladies staff on campus and the necessary awareness has been created among the students regarding gender equity. For the security purpose students ID cards are Checked on the entrance to avoid intrudes from outside. The surveillance camera has been installed to ensure safe and secure atmosphere. Women's Study Cell and Sexual Harassment cell have been composed to redress the complaints of students in campus. "Nirbhaya Pathak" (a special Police force meant for women's security) actively works throughout the year. The provision of Lady Teacher during study tour, industrial visits and field visit equally takes care of the security issue of girl students. College has installed wending machine for health and hygiene of girls' student. College has girls' common room. College compound is well fenced. College separate counselling for both male and female students. College has fire extinguisher at various places of campus. The Institution organised various activities such as Online Celebration of International Yoga Day, Department of Botany. Organised Covid -19 awareness campaign through online mode for students and peoples.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a facility for the Management of Degradable and Non-degradable waste such as solid Waste. The Institution has a separate dust bins which are kept at different places in the premises to collect and segregates the solid waste. Solid Waste accumulated in the dust bins is sent for disposal every two days to the Nagar panchayat Kurkheda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[Nil](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	A. Any 4 or all of the above

assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for all with tolerance and harmony towards cultural, linguistic, communal socioeconomic and other diversities.

Celebration of birth Anniversaries of various social reformers, educationist is an effort to mark the day by commemorating their memories and commendable contributions for the social welfare of the society.

1. Rajshri Shahu Maharaj Birth Anniversary

2. Celebration of Dr.Rangnathan Birth Anniversary

3. Celebration of Death Anniversary of Mahatma Gandhi

4. Celebration of Birth Anniversary of Dr. A.P.J. Abdul Kalam

Awareness about environmental consciousness, Cleanliness is created by through the following activities

1. On International Micro-bacterial day a webinar on New Education Policy

2. Tree Plantation

3. Awareness about Cleanliness on NSS Day

Participation of students in various events in Youth festival and sports activities also initiates harmonious and inclusive atmosphere in the campus.

1. Blood Donation Camp

Tolerance for communal and socioeconomic diversities is also marked by observance of the following days

1. Online quiz on Independence Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution believes in the holistic development of our students organisation of various activities to sensitize them to the constitutional obligations about values, Rights and Responsibilities of citizens will enable them to responsible citizen.

Sensitization of the students is done through curriculum and extracurricular activities. Sensitization of the employees of the Institution is done by capacity building programmes and by having discussions on various rules and regulations of UGC, Union of India (Bharat).

Democracy, Election &Good Governance is the part of compulsory subject introduced for first year Classes (of arts) and Indian Constitution is for student (of arts disciplines).

"Democracy & Good Governance" and "Social Reformers in Maharashtra" are the compulsory courses to inculcate constitutional awareness among the students. In addition to these, activities like Guest Lecture on Gender Issue and Anti Sexual Harassment for Girls Students is conducted to create awareness regarding women's rights.

The free distribution of sanitary napkin drive was our effort

to sensitize student regarding social responsibility.

Various activities like anti-corruption pledge, Covid-19 Awareness, Cleanliness Drive, World Population day, give them insight into global environmental concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates and organise various national and international events throughtout the year as follows

1.Rajshri Shahu Maharaj Birth Anniversary

2.Celebration of Dr.Rangnathan Birth Anniversary

3.Celebration of Death Anniversary of Mahatma Gandhi

4.Celebration of Birth Anniversary of Dr. A.P.J. Abdul Kalam

5.Celebration of Shivaji Maharaj Jayanti

6.Celebration of Independence Day

7.Celebration of Republic day

8.Celebration of Maharashtra Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice I

TITLE OF THE PRACTICE: ONLINE TEACHING LEARNING

OBJECTIVES:Adapting more and more to the online mode in order to overcome the situational impediments is the objective of the practice.

THE CONTEXT:-Adapting to online mode by teaching through online classes, arranging webinars, conducting online meetings, administrative activities and online publication of college -journal was the only way out. This is the context where the institution stepped forward and made its mark.

Practice II

TITLE OF THE PRACTICE: "SOCIAL RESPONSIBILITY TOWARDS THE LOCAL

COMMUNITY DURING THE COVID 19 PANDEMIC"

THE PRACTICE:-

In the backdrop of Covid-19 Pandemic it was impossible to run offline classes. SGMC followed the rules and regulations laid down by the university and state government. Zoom, Google meet apps were used to deliver the lectures during this year. SGMC also decided to prepare our students to use modern technology till the pandemic period is continued and the offline classes begin.

Objectives:

• To help nearby society as a responsibility

• To provide support to the local community

Practice :As a social responsibility and commitment, the college adopted five villages namely Jambulkheda , Yerandi, Damaditola, Nanhi, Nawargovn, . Pre and post COVID 19 precautionary measures were explained by the volunteers.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institution adopted distinct approach for achieving the Vision and Mission of the society by establishing IIC, NDLI Club, etc., for students to exhibit their hidden talent.

It has different facets like-

• NDLI Club – Holistic and spiritual development, Personality and skill development and awareness

• IIC: Orientation, innovation, Incubation and awareness.

• Entrepreneurial Skills

- **Employability Enhancement Skills**

- **Academic Excellence**

- **Commitment to society**

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To promote the faculty for more research work.**
- **To apply for research centre as per supervisor in College.**
- **To introduce P.G. courses in Science subjects.**
- **To apply for IIC ranking, incubators, MOUs as per ARIIA**
- **To cover the total campus of college under solar electricity**
- **To establish incubation centre and TTO**
- **To organize various extension activities by N.S.S. depts.**
- **To organize various programs on Gender sensitization.**
- **Infrastructure facilities will be improved by increasing number of teaching halls & laboratories.**
- **To develop entrepreneurship skills among students.**
- **To participate for NIRF ranking**
- **To participate in ARIIA**
- **To conduct programmes as per IIC calendar**