



**SHRI GOVINDRAO MUNGHATE ARTS &  
SCIENCE COLLEGE, KURKEHDA.**

**441 209(MH)**

**Internal Quality Assurance Cell (IQAC)  
and  
Submission of  
Annual Quality Assurance Report (AQAR)  
(As per Revised Accreditation Framework in November, 2017)**

**2015-16**

To



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### Data of the Institution

1. Name of the Institution: **Shri Govindrao Munghate Arts & Science College, Kurkheda.**

- Name of the Head of the Institution: Prof. Raju G. Munghate
- Designation: Principal
- Does the institution function from own campus: **YES**
- Phone no./Alternate phone no.: 07139245475
- Mobile no.: +918956262263
- Registered e-mail: vidyakurkheda@rediffmail.com
- Alternate e-mail: munghaterajur@rediffmail.com
- Address : Wadsa Road, Kurkheda.
- City/Town : Kurkheda
- State/UT : Maharashtra
- Pin Code : 441209

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: Grants-in aid/ UGC 2(f) and 12 (B)
- Name of the Affiliating University: **Gondwana University, Gadchiroli**
- Name of the IQAC Co-Ordinator: **Dr. Abhay B. Solunke**
- Phone No. : +919403579999  
Alternate phone no.:  
Mobile: +919834467482
- IQAC e-mail address: vidyakurkheda@rediffmail.com
- Alternate Email address: abhay.solunke@rediffmail.com

3. Website address: <https://www.sgmunghatecollege.in>

Web-link of the AQAR: (Previous Academic Year):

[https://www.sgmunghatecollege.in/?page\\_id=908](https://www.sgmunghatecollege.in/?page_id=908)

4. Whether Academic Calendar prepared during the year? **YES**

if yes, whether it is uploaded in the Institutional website: **YES**

Web link: [https://www.sgmunghatecollege.in/?page\\_id=843](https://www.sgmunghatecollege.in/?page_id=843)

**5. Accreditation Details:**

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup> Cycle	C <sup>+</sup>	1.61	2004	from: 2004 to:2009
2 <sup>nd</sup> Cycle	B	2.81	2015	from: 2015 to: 2020

6. Date of Establishment of IQAC: **10/08/2004**

**7. Internal Quality Assurance System**

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
ONE DAY TRAINING ON INTELLECTUAL PROPERTY RIGHTS	15-10-2015	109

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/ TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding agency	Year of award with duration	Amount
Institution	GDA	UGC	2014/1095	568894
Institution	IQAC	UGC	2014/1095	<b>30000</b>

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

\*upload latest notification of formation of IQAC:

[https://www.sgmunghatecollege.in/?page\\_id=1648](https://www.sgmunghatecollege.in/?page_id=1648)

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website Yes/No: YES

(Please upload, minutes of meetings and action taken report)

[https://www.sgmunghatecollege.in/?page\\_id=910](https://www.sgmunghatecollege.in/?page_id=910)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

12. Significant contributions made by IQAC during the current year (maximum five bullets)

\* Successfully organized the one day training on Intellectual property rights in collaboration with Rajiv Gandhi National Institute of Intellectual Property Management, Ministry of Commerce & Industry Department of Industrial Policy & Promotion office of the Controller general of Patent, Design, Trademark, Nagpur

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Teaching diary	Teaching diary was prepared and given to all the staff.
Preparation of College policy	Committees were formed for the Policy framing and amendments in existing rules and regulations of the policies.

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the statutory body: Local Management Council (LMC)

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? NO

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2015-16

Date of Submission:

17. Does the Institution have Management Information System? Yes

If yes, give a brief description and a list of modules currently operational.

**The college avails the MIS of Government of Maharashtra. The college files the data on various modules in MIS system of Govt. of Maharashtra each year.**

State Govt. and Universities are facing constantly changing problems, diverse managerial styles, and ever present information needs offer a challenging context for developing computer based information systems. To portray the status of higher education in Maharashtra State, Department of Higher and Technical Education, Govt. of Maharashtra has endeavoured to collect higher educational statistics through web-based Management Information System. This covers all the Institutions in the State which are pertaining higher education in streams Arts, Science, Commerce, Education, Law and other Non-AICTE Courses. Data is being collected on several parameters such as teachers, student enrolment, programmes, examination results, education finance, infrastructure etc. This web based MIS uses computer technology to provide information and decision support to Universities and, helping them becomes more effective.

The website <https://dhemis.maharashtra.gov.in> hosts all the information of college.

The information collected by MIS is done under two broad criteria's like: Academic information and Staff information.

The modules in the Government of Maharashtra MIS are:

**Academic information:** <https://dhemis.maharashtra.gov.in/Home.aspx>

Sr.No	Enrollment	
1	<a href="#">Details Of Research Activities In The Institution -Phd</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/AddEditGuidesAndStudentsDetailsPhDForm4.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/AddEditGuidesAndStudentsDetailsPhDForm4.aspx</a>
2	<a href="#">Details Of M.Phil Students</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/AddEditGuidesAndStudentsRegisteredMPhilForm5.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/AddEditGuidesAndStudentsRegisteredMPhilForm5.aspx</a>
3	<a href="#">Details Of Student Enrollment In Different Courses</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/EnrollmentStudentsProgrammeManageForm6.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/EnrollmentStudentsProgrammeManageForm6.aspx</a>
4	<a href="#">Details Of The Minority Students Enrollment</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/ManageMinorityEnrollmentFormNo8.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/ManageMinorityEnrollmentFormNo8.aspx</a>
5	<a href="#">Details Of The Physically Handicapped Students Enrollment</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/ManagePHEnrollmentFormNo9.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/ManagePHEnrollmentFormNo9.aspx</a>
Sr.No	Educational and Allied facilities	
1	<a href="#">Details Of Hostel Facility</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/InstituteHostelDetailsFormNo7_new.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/InstituteHostelDetailsFormNo7_new.aspx</a>
2	<a href="#">Details Of Scholarship Availing Students</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/StudentScolarShipStmForm12.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/StudentScolarShipStmForm12.aspx</a>
3	<a href="#">Details Of Availability Of Physical Education Facilities</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/PhysicalEducationInfo.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/PhysicalEducationInfo.aspx</a>
4	<a href="#">Details Of Library</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/AvailableStudyMaterialInLibOFHEFORM20.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/AvailableStudyMaterialInLibOFHEFORM20.aspx</a>
5	<a href="#">Details Of Physically</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/PHStudentsExpenditur">https://dhemis.maharashtra.gov.in/Pages/DCF/PHStudentsExpenditur</a>

	<a href="#">Handicapped Students And Expenditure Thereon</a>	eTheronForm10.aspx
Sr.No	Out -Turn	
1	<a href="#">Details Of Examination Results</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/EnrollmentPassedStudentsProgrammeManageForm11.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/EnrollmentPassedStudentsProgrammeManageForm11.aspx</a>

Sr.No	Financial Information	
1	<a href="#">Breakup Of Fees Received</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/AnnulaBreakOffeesReceivedInCollegeHostelManage.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/AnnulaBreakOffeesReceivedInCollegeHostelManage.aspx</a>
2	<a href="#">Expenditure Status Of Plan / Non-Plan Scheme</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/DCF/MisFinencialStatementManage.aspx">https://dhemis.maharashtra.gov.in/Pages/DCF/MisFinencialStatementManage.aspx</a>

**Staffing Information:** <https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/AkrutiBandhMain.aspx>

Sr.No		
1	<a href="#">General details of the Office/Institute</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/EducationInstituteDetailsForm1.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/EducationInstituteDetailsForm1.aspx</a>
2	<a href="#">Details Of Courses Conducted In The Institution</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/SelectCurriculumInfoUG.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/SelectCurriculumInfoUG.aspx</a>
3	<a href="#">Details On Institute Courses Divisions And Grants</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/AddCurriculumDetails.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/AddCurriculumDetails.aspx</a>
4	<a href="#">Total Approved Seats</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABTotalSeatsSanctionedFilledManage.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABTotalSeatsSanctionedFilledManage.aspx</a>
5	<a href="#">Details Of Approved Seats, Designation-Wise</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABDesignCasteWiseApprovedFilledSeatsManage.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABDesignCasteWiseApprovedFilledSeatsManage.aspx</a>
6	<a href="#">Details Of Approved Seats Subject Wise</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABSubjectWiseApprovedFilledManage.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ABSubjectWiseApprovedFilledManage.aspx</a>
7	<a href="#">Details of Employee, Employee-Wise</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ProfessorOfficerDetailsManage.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ProfessorOfficerDetailsManage.aspx</a>
8	<a href="#">Salary Details of Employee, Employee-Wise</a>	<a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ManageProfessorSalaryDetails.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ManageProfessorSalaryDetails.aspx</a> <a href="https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ManageProfessorSalaryDetails.aspx">https://dhemis.maharashtra.gov.in/Pages/AkrutiBandh/ManageProfessorSalaryDetails.aspx</a>

**The college wise data submission report is also on website:**

<https://dhemis.maharashtra.gov.in/Pages/Reports/College/CollegeProgressReport.aspx>

**The above modules are filled by the college and submitted to Government of Maharashtra and Gondwana University, Gadchiroli. The weblink of college is**

[https://www.sgmunghatecollege.in/?page\\_id=1699](https://www.sgmunghatecollege.in/?page_id=1699)

## Part-B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Gondwana University, Gadchiroli; hence it follows the University-prescribed curriculum. To ensure effective implementation of curriculum, the academic & activity calendar is prepared by the college accordingly. For the effective implementation of academic calendar, the college takes the steps like Making annual time table, action plan of activities, co-curricular activities and extracurricular activities, Display of Academic calendar on the official website of the college. The discussion is held on the framing of academic calendar in the first session meeting of college. In the beginning of each academic year, IQAC prepares Teachers Diary, which contains academic calendar, working & teaching days available & teaching plan etc. At the end of every academic term / semester, teachers are required to submit diary to the IQAC. This helps the IQAC to monitor the successful implementation of curriculum & this is further verified & sustained through the PBAS and Self-Appraisal of the teachers. Effective implementation of curriculum is periodically reviewed through departmental meetings. College provides necessary infrastructure & resources such as latest reference books on the subject, internet facility, Computer & Language Lab etc. The facilities like LIBMAN software, INFLIBNET also offer access to the latest online literature. Teacher's device their own methodology based on needs of subject & the content of the syllabus. The faculties are promoting to attend seminars and workshops on revised curriculum development by IQAC. The teachers actively participate in framing the curriculum in their capacity as member of BOS. The university curriculum design is flexible with its prescribed subjects for the B.Sc. and B.A. program.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

#### **1.2 Academic Flexibility**

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

**1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.**

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	<b>NA</b>	<b>NA</b>	NA	<b>NA</b>	<b>NA</b>

Already adopted (mention the year)

**1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year**

	Certificate	Diploma Courses
No of Students	NA	NA

#### **1.3 Curriculum Enrichment**

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NA	NA	NA

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
<b>NA</b>	<b>NA</b>

<b>1.4 Feedback System</b>				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	NO	Yes	yes
1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words) Methodology for Obtaining Feedback: The feedback system is regularly implemented in the college. The feedback from the students taken by traditional method by using feedback forms by the end of the term from final year students. As for as the feedback from the alumni had been taken by providing them feedback form during the alumni meet by using traditional method. All the feedback inputs so collected are analysed categorized and send to IQAC for their actions at different levels Example- actions at the college level or at the level of parent institute.				

CRITERION II -TEACHING-LEARNING AND EVALUATION							
2.1 Student Enrolment and Profile							
2.1. 1 Demand Ratio during the year							
Name of the Programme		Number of seats available		Number of applications received		Students Enrolled	
B.Sc.	B.Sc. I		132	132		132	
	B.Sc. II		120	98		98	
	B.Sc. III		120	71		71	
B.A.	B.A. I		220	212		212	
	B.A. II		220	150		150	
	B.A. III		132	132		132	
M.A. (Marathi)	M.A. I		80	25		25	
	M.A. II		80	30		30	
M.A. (Sociology)	M.A. I		80	19		19	
	M.A. II		80	20		20	
2.2 – Catering to Student Diversity							
2.2.1 – Student - Full time teacher ratio (current year data)							
Year	Number of students enrolled in the institution (UG)		Number of students enrolled in the institution (PG)		Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015-16	B.Sc	B.A	M.A	M.A.	17	03	02
	301	494	Marathi	Sociology			
			55	39			
2.3 Teaching - Learning Process							
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)							
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)		ICT tools and resources available		Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
17	17		Computers, Laptops,		01	Nil	OPAC, e-Books, PPT, You Tube,



		LCD/Data Projector, Software Programs, Printers, Scanners, Mobile Phones			CD's/DVD's, Internet, Websites, Audios and Videos.
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### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Institution has well plan mentoring system of the students of all departments. The following objectives are decided for the mentoring of students. • To increase the contact hours of teachers and students • To locate and resolve the various problems faced by slow learners and first generation learners • Encourage and support advanced learners • To minimize student drop-out rates • To get ready student for the advanced educational needs. • To inculcate good study habits and develop affinity and interest in the subject, one parent teacher is appointed behind every 40 students. Parent teacher initially collects all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc. from their admission record. Departmental teachers maintain rapport with students through individual meetings, social networking sites, home visits etc. Teachers discuss with parents during parent teacher meetings and try to identify the problems faced by students and related issues. The time factor is a major constraint of the mentoring system, especially after the introduction of the semester system from the academic year 2012-13.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>889</b>	<b>17</b>	<b>1:52</b>

### 2.4 Teacher Profile and Quality

#### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

#### 2.4.2 Honours and recognitions received by teachers

*(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )*

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>2016-17</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

### 2.5 Evaluation Process and Reforms

#### 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B. Sc	-	I Year	<b>23 May 2016</b>	<b>2 July 2016</b>
		II Year	<b>23 May 2016</b>	<b>28 June 2016</b>
		III Year	<b>23 May 2016</b>	<b>28 June 2016</b>
B.A		I Year	<b>23 May 2016</b>	<b>4 July 2016</b>
		II Year	<b>23 May 2016</b>	<b>29 June 2016</b>
		III Year	<b>05 May 2016</b>	<b>03 July 2016</b>
M. A	MAR	I Year	<b>22 May 2016</b>	<b>18 May 2016</b>
		II Year	<b>23 May 2016</b>	<b>18 May 2016</b>
	SOC	I Year	<b>22 May 2016</b>	<b>01 June 2016</b>
		II Year	<b>23 May 2016</b>	<b>01 June 2016</b>

#### 2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some departments of the college has planned internal evaluation system like Department of Botany, Zoology and Geology organized study tours and excursion. Class Tests are conducted after completion of every topic/ chapter/ unit. Assignments are given on every topic which will be helpful during the preparation of University exams. Student's seminars on a syllabus, PPT conduct to evaluate their presentation skills. Students are encouraged to attend lectures, seminars and training courses etc. Department of History organized survey at various historical sites. Students are



promoting and encouraged to participate in different level competitions at College and University like AVISHKAR, etc.

### **2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Continuous Internal Evaluation (CIE) reflects various student centric activities, channelizing opportunities to the students for exploring their desired avenues. The IQAC of the college prepares the academic calendar in tune with that of affiliating Gondwana university before the commencement of academic year. It specifies dates of significant activities to ensure proper teaching-learning process and continuous evaluation. It helps out to conduct CIE in smooth and systematic ways. The IQAC prepares and ensure the implementation of academic calendar and makes it available to the students and the faculty and the same is floated on the college web site. Every department of the college function their activities accordingly. For better functioning of the academic and examination related activities the Principal of the college conducts meetings on regular basis. Semester wise meetings are conducted for the smooth functioning of CIE.

### **2.6 Student Performance and Learning Outcomes**

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

*Upload syllabus, Program outcomes, program specific outcomes and course outcomes on the college website.* [https://www.sgmunghatecollege.in/?page\\_id=1928](https://www.sgmunghatecollege.in/?page_id=1928)

### **2.6.2 Pass percentage of students**

Programme Name	Programme code	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
B.Sc. III Year	-	<b>71</b>	<b>67</b>	<b>94</b>
B.A. III Year		<b>127</b>	<b>116</b>	<b>90</b>
M.A.II Marathi	-	<b>30</b>	<b>24</b>	<b>80</b>
M.A. II Sociology		<b>20</b>	<b>16</b>	<b>80</b>

### **2.7 Student Satisfaction Survey**

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.sgmunghatecollege.in/?page\\_id=1763](https://www.sgmunghatecollege.in/?page_id=1763)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University / College	Nil	Nil	Nil	Nil
Students Research Projects ( <i>other than compulsory by the College</i> )	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
One Day Training On Intellectual Property Rights	IPR Cell of College		15/10/2015	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Nil	Nil		Nil	
Name of the Start-up	Nature of Start-up		Date of commencement	
Nil	Nil		Nil	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
Nil	Nil		Nil	
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )				
Name of the Department		No. of Ph. Ds Awarded		
Nil		Nil		

<b>3.3.3 Research Publications in the Journals notified on UGC website during the year</b>			
	Department	No. of Publication	Average Impact Factor, if any
National	Marathi	00	
	Political Science	00	
	Sociology	00	
	Physics	00	
	<b>Total</b>	<b>00</b>	
Internati onal	English	06	
	Marathi	03	
	Economics	01	
	Political Science	01	
	History	01	
	Sociology	01	
	Chemistry	01	
	Botany	02	
	Zoology	01	
	Physics	06	
	Geology	00	
	Library Science	00	
	<b>Total</b>	<b>23</b>	
<b>3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year</b>			
Department	No. of publication		
	Books	Chapter in Books	Papers in Conference
English			
Marathi	00	00	00(National)
History	00	00	00(Regional)
Economics	00	00	00(National)
Political Science	00	00	00(State)
Sociology	00	00	04(National / State)
Zoology	00	00	00

Microbiology	00	00	00
Library Science	00)	00	00
<b>Total</b>	<b>00 Books</b>	<b>00 Chapters</b>	<b>4Papers</b>

3.3.5 Bibliometric of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

### 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/Workshops	01	04	00	09
Presented papers	Nil	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil	Nil

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
1. International Yoga day	NSS	03	108
2. Tree plantation (One house- one plant campaign)	NSS	02	65
3. Cleanness of college premises.	NSS	02	205
4. Blood donation camp	NSS	02	83 (20 Donors)
5. Sadbhavna Pandharwada	NSS	02	240
6. Participation in Speech, Rangoli, Essay, awareness rally, Drama in National Health Campaign.	NSS	02	165
7. Participation in NSS state level Camp.	NSS	-	03
8. Tobacco Free Pledge	Anti tobacco cell	01	458
9. Awareness on Tobacco programme.	Anti tobacco cell	01	36

10. Rally on occasion of Population Day	Women study cell	01	<b>185</b>
11. Savitribai Fule Birth anniversary	Women study cell & Population Education Cell	02	<b>247</b>
12. Womens day celebration	Women study cell & Population Education Cell	02	<b>265</b>
13. National Science day	Science Forum	13	<b>394</b>
14. Vachan prerna Day	Library	01	<b>46</b>
15. Rally on world population day	Population Education	01	<b>224</b>
16. White cane day celebration & Collection of fund.	Population Education Cell	02	<b>50</b>
17. Ranganathan day	Library	01	<b>51</b>
18. Lifelong learning & extension service projects	Population Education Cell	01	<b>54</b>

### **3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

### **3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
World AIDS Day	NSS	World AIDS week	02	168
Health & Hygiene	NSS	Blood donation camp	02	83 (20 Donors)
	Tobacco Free Pledge	Anti tobacco cell	01	458
	Awareness on Tobacco programme.	Anti tobacco cell	01	36

Gender issue	Rally on occasion of Population Day	Women study cell	01	
	Savitribai Fule Birth anniversary	Women study cell & Population Education Cell	02	247

	Women’s day celebration	Women study cell & Population Education Cell	02	265
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
Nil	Nil	Nil	Nil	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Nil	Nil	Nil	Nil	Nil
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
Nil	Nil	Nil	Nil	

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 Physical Facilities**

##### 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.2 lakhs	6.8 lakhs

##### 4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4	00
Class rooms	10	00
Laboratories	10	00
Seminar Halls	01	00
Classrooms with LCD facilities	01	00
Classrooms with Wi-Fi/ LAN	00	00
Seminar halls with ICT facilities	00	00
Video Centre	00	00
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	NIL
Others	NIL	NIL

##### **4.2 Library as a Learning Resource**

##### 4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Master-Soft	Partially	11.0 cloud based	11.0-cloud-based

Centralised-computer-management-system(CCMS)			
<b>4.2.1 Library Services:</b>			
	Existing		Newly added
	No.	Value	Total
	No.	Value	No. Value
Text Books	5531	753265	367 71221 5898 817222
Reference Books	7486	3458266	00 00 7486 3458266
e-Books	97000	00	00 00 97000 00
Journals	40	25718	44 18102 84 43919
e-Journals	3000	00	00 00 3000 00
Digital Database	1(N-List)	11400	00 00 1(N-List) 11400
CD & Video	90	43840	00 00 90 43840
Library automation	Partial	Partial	Partial Partial Partial Partial
Weeding (Hard & Soft)	--	--	-- -- -- --
Others (specify)	2910	3738954	-- -- 2910 3738954
<b>4.3 IT Infrastructure</b>			
<b>4.3.1 Technology Up-gradation overall</b>			
	Total Computers	Computer Lab	Internet
			Browsing Centres
			Computer Centres
			Office
			Departments
			Available band width
			Other
Existing	31	10	Yes Nil 05 04 08 Broadband NIL
Added	NIL	NIL	NIL NIL NIL NIL NIL NIL
Total	31	10	Yes Nil 00 04 04 04 NIL
<b>4.3.2 Bandwidth available of internet connection in the Institution (Leased line)</b>			
- 100 MBPS			
<b>4.3.3 Facility for e-content</b>			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
NIL		NIL	
<b>4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc</b>			
Name of the teacher		Name of the module	Platform on which module is developed
Date of launching e - content			
NIL		NIL	NIL NIL
<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities
Expenditure incurred on maintenance of physical facilities			
10.5Lakhs		5.9 Lakhs	3.74Lakhs 2.4 Lakhs
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
For the maintenance and upkeep of physical, academic and support facilities of the College, budgetary provisions are made in the meetings of College Development Committee.			
❖ For the maintenance and upkeep of the infrastructure, the Institution consults the professional architects/			



engineers/consultancies.

- ❖ During all maintenance and up gradation work related to civil and electrical, the college authority hires a technician to ensure the up keeping and upgradation.
- ❖ The electrical equipment's and systems are maintained by the hired electrician of the college.
- ❖ All minor faults are attended and repaired by hired technicians, carpenters, etc.
- ❖ Renovation, beautification and painting of the physical infrastructure and campus are done as per the needs through external agencies.
- ❖ For the uninterrupted power supply, the College has a generator backup.
- ❖ Stock Register is maintained by the concerned departments. The Stock Verification Committee physically verifies the resources and submits its report to the Principal every year. On the basis of the reports and suggestions, the Principal takes corrective actions, if needed for the optimum use and maintenance of the physical, academic and support facilities.

**Laboratory Equipment's/Machineries: -**

- ❖ Gas connection pipe in laboratories is checked regularly for any leakage by attendant and staff from Government authorized Gas Agencies or by any able technician.
- ❖ For the proper maintenance of laboratory equipment's, professional consultants, company representatives, technicians are called according to the needs of the various departmental equipment maintenance.

**Computer and IT Infrastructure: -**

- ❖ The college maintains Dead Stock Register regularly to keep account of the non- functional equipment, like computers, printers, etc.
- ❖ The maintenance of computer hardware and IT enabled systems are done by the technical staff, hardware technicians and electrician of the college.

**Sports: -**

- ❖ The maintenance of sport facilities and Gymnasium equipment's are done through outsourcing, whenever required.

**Other: -**

- ❖ Sweeping and cleaning of the classrooms, passages, departments etc. are done regularly by the support staff.
- ❖ Maintenance of lavatories is outsourced through external agency whenever needed.

Electrician, plumber, gardener etc. look after by the support staff and keep the overall maintenance as per their skills. Also a separate employee watchman is recruited on temporary basis for the regular monitoring and supervision of overall physical facilities maintenance required time to time.

CRITERION V – STUDENT SUPPORT AND PROGRESSION				
5.1 Student Support				
5.1.1 Scholarships and Financial Support				
	Name /Title of the scheme	Number of students	Amount in Rupees	
Financial support from institution	Nil	Nil	Nil	
Financial support from other sources				
National	GOI Scholarship, Freeship, EBC	755	Rs 44,87,322	
International	NIL	Nil	Nil	
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,				
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled		Agencies involved
Talk on Phonetics’ and Phonology (Soft Skill Awareness)	26-3- 2016	29		Department of English, By Dr Joseph T.C.

Tobacco and alcoholism awareness training course	23 & 24-01-2016	36		Economics Department SGMC Kurkheda &SEARCH Gadchiroli.
International Yoga Day	21-06-2016	56		Department of Physical Education and NSS Department.

	5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year				
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities		Number of students placed
	5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year				
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
0		0		0	
	5.2 Student Progression				
	5.2.1 Details of campus placement during the year				
On campus				Off Campus	
Name of Organizations Visited		Number of Students Participated		Name of Organizations Visited	
Data Catalyst		87		Data Catalyst	

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	50	Shri Govindrao Munghate Arts & Science College Kurkheda	Shri Govindrao Munghate Arts & Science College Kurkheda	As per list attached	As per list attached
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	
NET		00		00	
SET		00		00	
SLET		00		00	
GATE		00		00	
GMAT		00		00	
CAT		00		00	
GRE		00		00	
TOFEL		00		00	

Civil Services	00	00				
State Government Services	00	00				
Any Other	00	00				
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year						
Activity	Level	Participants				
Badminton	College	12				
Carom	College	11				
Chess	College	08				
Table Tennis	College	05				
Cricket	College	06 Teams				
Riley	College	065Teams				
Solo Dance	College	21				
Group Dance	College	8 Teams				
Singing	College	13				
Drama	College	02 Teams				
Fashion Show	College	31				
Hair Style Competition	College	8				
Best from Waste Competition	College	05				
Rangoli Competition	College	09				
Note: List of teams and Participants needs and Cultural data not submitted						
5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2016-17	Nil	Nil	Nil	Nil	Nil	Nil

**5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/ committees of the institution (maximum 500 words)**

The college has followed the decentralisation policy for the development and welfare of college and students as well. According to the directives received from Director, Department of Student's Development, Gondwana University, Gadchiroli. The college formed the student council every year. The class representatives are finalized from the direction on meritorious basis according to the student development office. These CRs form the student council elect one candidate from them for the post of General Secretary (GS)/ University Representative UR takes place as per the schedule given by University. The details of GS/ UR elected are forwarded to the university DSD office. The candidate may participate in University level student council election as per his/her will. Functioning of student council starts from the first meeting held under the chairmanship of Principal. The roles and responsibilities of the council members are explained to them. Also student's representatives on various committees in college are finalized in this meeting based on their qualities/expertise. The student council representatives are also participating in meetings of various committees express their views regarding dates, nature of the activity. For example, CR in Annual Magazine (Mrudhagandha). The committee also suggest the schedule of science day and various events celebrated in college premises, like the Cultural programme, New year celebration, student induction programme, and different competition. The NSS advisory committee recommend the topics suggested by the CRs for special camp as theme given by the university DSD. Lady representative takes active participation and discussed various issues related to them in Women Development Cell meetings. The annual social gathering is a major activity organized by the cultural department and the members of student council plays a major role in its functioning. CRs discuss their experiences and the issues encountered by the students in the functioning of academic and administrative work by their representative. The appropriate measures have been taken by the concerned department and principal to meet the solutions. CRs and representatives of students is used to take student's feedback on various aspects like curriculum

delivery, teaching learning, assessment, infrastructure, student support schemes, extension activities, governance, library facility etc. by online system. This feedback is of prime importance for college. It is discussed in IQAC while strategies and planning for coming year is finalized. Value aided courses, add on courses, additional internal evaluation, time slots for student related activities addition of infrastructure is planned using this feedback. The student council thus forms an integral part of academic and administrative ambience of college.
<b>5.3 Alumni Engagement</b>
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): <b>No</b>
5.3.2 No. of registered enrolled Alumni: <b>Nil</b>
5.3.3 Alumni contribution during the year (in Rupees) : <b>Nil</b>
5.3.4 Meetings/activities organized by Alumni Association : <b>Nil</b>

<b>CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>
<b>6.1 Institutional Vision and Leadership</b>
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) <b>Practice 1: -</b> The college follow the basic aims of the society and doing the meritorious service especially in the field of education. No students are here by discriminated on any grounds- religious, caste, sex, linguistic or regional. The tradition of affording values along with quality education attracts all sort of students to the institution from the neighbourhood. The President, Vice-president, Secretary and most other of the society members of our parent institute runs the college are highly educated persons. The Principal of the college, being responsible for the overall development of the college, is shouldered with most of the responsibilities by the management of the parent institute. The Principal further decentralizes the work of the institution among the other faculty members by taking into consideration the expertise and capabilities of the individual. Two of the senior faculties of the respective streams are appointed as Faculty in charge/Vice Principal to look after various activities related to teaching and learning. <b>Practice 2: -</b> The second practice of decentralization and participative management at college level is concerned is the functioning of college NSS unit. The National Service Scheme (NSS) department of the college is very active and has been functioning as a regular feature in our institute. The NSS unit of a college works at the college adopted villages. As according to the direction of university various community service-related programs has been conducted in the area. For the effective implementation and execution of the programs the college has appointed NSS co-ordinator who is a program officer of the unit.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: <b>Partial</b>
<b>6.2 Strategy Development and Deployment</b>
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):  <b>❖ Curriculum Development</b> It is though the college has to follow the syllabus prescribed by the affiliated University, the college plays important role in the development of curriculum through the faculties who are being elected/ nominated on various academic

bodies of the University. Apart from this the IQAC of college regularly promote the faculty members to attain and to participate at different seminar, workshop and conferences to keep updated in the concern subjects. It also motivates to participate in a various programs organised inside the university premises regarding the upgradation and syllabus framing. The college has followed the system of giving feedback on syllabus to the concern authorities.

#### ❖ **Teaching and Learning**

From the beginning of each academic year, the time Table committee of the college prepares the master time table based on the departmental planning as well as individual time table of the teachers. To ensure the completion of the syllabus in the time with a academic excellence at the satisfactory level. Teacher is asked to prepare teaching plans for each of the course before the commencement of actual teaching. The college motivates teachers for using ICT enabled teaching. The college has converted few of its classrooms into smart rooms. All teachers from the college prefer student's centric teaching as well experiential teaching.

#### ❖ **Examination and Evaluation**

The college examination and evaluation system is based on the university norms. In this regards one of the faculty is appointed as Chief Examination Officer (CEO) who coordinates the examination program chalked out by the affiliated University. Examination time table has been displayed on the multiple notice boards to inform and make student aware about the schedule examination. Later on the notice about the declaration of results are displayed on the college notice boards to ensure transparency. Apart from these the faculties from college participate in University examination and evaluation process, like University paper setting, paper moderation, evaluation of answer papers of the concern subjects for the semester and annual examination at the university, the parent institute. Our college is one of the examination centres of University examination were the scribes and separate sitting arrangements are provided for Physically Challenged students.

#### ❖ **Research and Development**

The college IQAC promotes and motivate to the faculty for their participation in conferences, workshops, seminars and write a research orientated articles, chapter in book and books of research in their respective subjects. In order to inculcate research attitude, the IQAC encouraged the teachers for applying and sending proposals for the Minor and Major research projects to various National, Regional and University bodies. The teachers are participating in various research activities by writing their research manuscripts and articles and get published it in various research journals and magazines of National and International repute. The faculty also encouraged and motivate the students for the development of research aptitude by participating them in various university level, college level and regional level competitions and science exhibitions

#### ❖ **Library, ICT and Physical Infrastructure / Instrumentation:**

There is a central library of college with a number of books like, text books, reference books, journals, magazines, periodicals, dictionaries and encyclopaedias for the smooth and efficient running of library we have OPAC system. The library advisory committee advise the librarian accordingly by discussing the issues of its proper arrangement, replenishment, technology upgradation, digitalization and smooth accession of books. Internet availability and facility like the LIBMAN, 'INFLIBNET' for e-resources has been made available. The book bank scheme, inter library borrowing and availability of number of CD's and DVD's for ICT enabled teaching is equipped in it. The reading facility has made available with considerably proper ventilated light system. ICT enabled class room with a digital smart board is made available for the ICT based learning. The college has well equipped gymnasium for all the students and staff. We have also Network Resource Centre (NRC) for further ICT based teaching and learning. The college physical department has facilitated with newly builded Indoor stadium. Drinking water is provided through RO plant. There are separate wash rooms for gents and ladies. The ladies rest room is common for all the female students equipped with Sanitary Napkin Wending Machine. The girls used it at a very minimum cost of Rs. 5 per unit. The college laboratories are furnished with necessary instruments and apparatus.

#### ❖ **Human Resource Management**

Democratic principle has been followed by the institution for human resource management. Conscious efforts have been taken by the college for involvement of all elements of system for all round development of the college. Efficient and responsible faculty members are encouraged to lead various activities chalked downs. In this, the process of formation of a good blend of experienced and energy is try to mentioned. Teaching and non-teaching members are deputed to participate in various training programs in order to upgrade themselves. Towards the



beginning of every academic year the faculty members are given opportunities to share and discuss their expertise with other staff members. The admission process in the college is an open admission on first come first basis according to the government norms. The college advertise in the newspapers about the admission and courses available. Further, it is also displayed on notice board and the prospectus. There is a absolute transparency in the admission process. All the rules regarding the admission set down by the university. The equal opportunity and chance is given to the admission sicker irrespective of their socio-economical background.

#### ❖ **Industry Interaction / Collaboration**

As our college is situated in a rural, tribal area, we have less industrial development hence, in order to give hands on experience and practical knowledge of the subject to the students the college has signed MOU's with private NGO's and with colleges. The invited lecture of the experts from some firms/industry organisations has been arranged for the students. The commercial people from companies are invited for the interaction with the students. Apart from that there is an exchange of faculty and student is made with nearby colleges for the academic interaction and collaborative work. The students are also taken for the field visit by some of the departments, particularly the science students are taken to the field visits to the small scale industries like, state government sericulture department, Mushroom Culture Plant, forest department etc.

#### ❖ **Admission of Students**

The admission process in the college is an open admission on first come first basis according to the government norms and the guidelines given by parent university. The college advertise in the newspapers about the admission and courses available. Further, it is also displayed on notice board and the prospectus. There is an absolute transparency in the admission process. The college management system MIS software is there to maintained the admission records of all the students by which the dada keeping giving the Bonafied certificate and keeping record of Transfer Certificate has been done. It also used to forward messages to the admitted students regarding the admission and other concerns like submission of government scholarship forms etc. The equal opportunity and chance is given to the admission sicker irrespective of their socio-economical background in the institutional admission process.

#### 6.2.2 : Implementation of e-governance in areas of operations:

#### ❖ **Planning and Development**

The college at its best try to meet with the basic objectives as stated in the vison and mission of the society and doing the meritorious service especially in the field of education. No students are here by discriminated on any grounds- religious, caste, sex, linguistic or regional. The tradition of affording values along with quality education attracts all sort of students to the institution from the neighbourhood. The President, Vice-president, Secretary and most other of the society members of our parent institute runs the college are highly educated persons. The Principal of the college, being responsible for the overall development of the college, is shouldered with most of the responsibilities lead by the management of the parent institute. The composition of LMC involves Chairperson of Management, Secretary of Management, Principal, Two representatives of teachers, One from Non-teaching staff and IQAC Coordinator and the local members. It functions towards preparation of development plan of the college regarding academic administration and infrastructural growth and enables college to foster excellence in all academic sphere of the college. The College Development Council has been formulated as per existing Maharashtra Public University Act 2016. The Principal is responsible for implementing policy decisions of the parent institute, prepare and execute ordinance, plan and execute academic, administrative, infrastructure, knowledge and resource developmental activities as per the State Government, Parent University and the UGC norms for college. The IQAC coordinator, the Vice Principals, the HODs and support staff for effective execution by keeping focus on the overall students' progress. Different committees have been gives a proper representation of CRs and students for co-curricular, extra-curricular activities. Apart from the teaching faculty, the non-teaching staffs of the college have also been distributed with various responsibilities. The Head Clerk of the college being the head of nonteaching staff looks after the non-teaching work and accordingly reports to the principal. Every information related to academic administration is referred and reported by the office through displaying on notice boards of college. The college management system MIS software is there to

maintain the admission records of all the students by which the data keeping giving the Bonafied certificate and keeping record of Transfer Certificate has been done.

#### ❖ **Administration**

College administration manage the student's admissions and details of their academic records like academic previous exam, subject offered, documents received etc. The college management system MIS software is there to maintained the admission records of all the students by which the data keeping giving the Bonafied certificate and keeping record of Transfer Certificate has been done. It also used to forward messages to the admitted students regarding the admission and other concerns like submission of government scholarship forms etc.

#### ❖ **Finance and Accounts**

During the management council meeting the financial plan is done and the plan is strictly adhered to as far as possible to make the best use of limited financial resources at its disposal. As far as the infrastructure development is concern the principal of college and the college office itself supervise the effective implementation of any project undertaken. Salary of faculty members and staff is credited directly in the respective bank account. The amount of Various scholarships by the government is transferred directly to the Bank account of students. The funds received from UGC are transferred through the PFMS system. The remunerations and the deductions of income tax, PF, LIC etc. are made through an online manner.

#### ❖ **Admission of Students**

The admission process in the college is an open admission on first come first basis according to the government norms and the guidelines given by parent university. The college advertise in the newspapers about the admission and courses available. Further, it is also displayed on notice board and the prospectus. There is an absolute transparency in the admission process. The college management system MIS software is there to maintain the admission records of all the students by which the data keeping giving the Bonafied certificate and keeping record of Transfer Certificate has been done. It also used to forward messages to the admitted students regarding the admission and other concerns like submission of government scholarship forms etc. The equal opportunity and chance is given to the admission sicker irrespective of their socio-economical background in the institutional admission process.

#### ❖ **Examination**

The college follows the e-governance system in the examination as per its parent institute and university. All examination forms of University examination are filled up through university examination portal, hall tickets are also generated through online mode, syllabus, question papers of the previous examinations are available on the University website. All exams related appointments are made through University and its information display on university website. All kind of results are declared by the University on its website.

### **6.3 Faculty Empowerment Strategies**

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016-17	Nil	Nil	Nil	Nil

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from -to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	Nil	Nil	Nil	Nil	Nil

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year



Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Orientation Programme UGC HRDC Nagpur		02		22/06/2015 TO 19/07/2015	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime		Permanent	
00		00		Nil	
6.3.5 Welfare schemes for					
Teaching		Financial Support by Credit Cooperative Society, Felicitations of meritorious and retired employees, Medical check-ups of the employee above 40 years.			
Non teaching		Financial Support by Credit Cooperative Society, Felicitations of meritorious and retired employees, Medical check-ups of the employee above 40 years.			
Students		Rewards and Prize money for the academic excellence, Medical Check-up			
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly: All financial related issues are solved and maintained by conducting internal and external financial audits on a regular basis. For internal audits, the process is carried out through the institute who has appointed a registered Chartered Accountant. The external audits are done by the government auditor deputed by the joint director, higher education, Nagpur region as per the norms given by the University as well as Government Maharashtra. The observations and suggestions made by the concerned authority have duly complied.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose Purpose	
Nil		Nil		Nil Nil	
6.4.2 Total corpus fund generated : YES Institute generate its corpus fund for the maintenance of its basic expenditure financial data needs to fill					
6.5 Internal Quality Assurance System					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type		External		Internal	
	Yes/No	Agency		Yes/No	Authority
Academic	Yes	Affiliated University		Yes	Shri Govindrao Munghate College, IQAC
Administrative	Yes	Parent Institute Dandkaranya Society Gadchiroli		Yes	Shri Govindrao Munghate College, IQAC
6.5.2 Activities and support from the Parent – Teacher Association (at least three)					
1] The Parent-Teacher Association of college regularly conduct the program in which parents contribute and co-operate through their constructive ideas and suggestions which later on being implemented by discussing it in IQAC for the positive changes. 2] During the NSS special camp the parents from adopted village arranged the food facility for one day to provide support to the NSS unit.					

3] The parents from different professional background do contribute to the college by their participation in various community-based program and services like, Honey Bee Cultivation, College Annual Gathering etc.

#### 6.5.3 Development programmes for support staff (at least three)

1. Promote for occupational skills program
- 2 Training program for laboratory attendants
3. Yoga program, as well as health check-up camp, were organized

#### 6.5.4 Post Accreditation initiative(s) (mention at least three)

1. Provision for special apron for NSS voluntaries.
2. To make more efficient Wi- fi enabled campus
3. To increase one more section of B.Sc. I year for student's admission.
4. Registration of college Alumni Association.
5. jCollege website creation/development.
6. More funds raising for infrastructural growth.

#### 6.5.5

- a. Submission of Data for AISHE portal : (Yes /No) Yes
- b. Participation in NIRF : (Yes /No) No
- c. ISO Certification : (Yes /No) NA
- d. NBA or any other quality audit : (Yes /No) NA

#### 6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2016	Talk on Phonetics' and Phonology (Soft Skill Awareness)	26-3- 2016	26-3- 2016	29
2016	Tobacco and alcoholism awareness training course	23 & 24-01-2016	23-01-2016 to 24-01-2016	36
2016	International Yoga Day	21-06-2016	21-06-2016	56

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

##### 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
Population Day	11 July 2015	185	80
Savitribari Phule Birth Anniversary	03 January 2016	247	00
Women's Day Celebration	8 March 2016	265	00

##### 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources Not any renewable energy sources available, 100 % power consumption hence.

##### 7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
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Physical facilities	Yes	Nil
Provision for lift	No	NA
Ramp/ Rails	Yes	Nil
Braille Software/facilities	No	NA
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	NA
Any other similar facility	Yes	Free Health Check-up.

#### 7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
	Nil	Nil	Nil	Nil	Nil	Nil

#### 7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
The code of conduct for Faculty, Staff and Students on the Campus	01/07/2015	It is a prime privilege to say that the Shri Govindrao Munghate Arts and Science College, Kurkheda is run by the parent institute, Dandkaranya Educational, Cultural Development Research Institute Gadchiroli, with the aim of catering to the educational needs to the tribal sectors of the society. Following the foot prints of its founder members, the College has set a Code of Conducts for the faculty, staff and students for the prevention of misconduct on the campus. The sole purpose of it is to maintain the harmonious atmosphere on the campus. The college has constituted various committees to look after all the issues related to National, Sociological, and Educational involvement of the students, faculty, and staff. The Rules and Regulations as per Government of Maharashtra and University are displayed on the campus. The same are circulated among students by printing it on the display board of college. The documents about code of conduct is also floated on the college web site

		( <a href="https://www.sgmunghatecollege.in/">https://www.sgmunghatecollege.in/</a> ). The College strictly observes this code of conduct
7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
Sahityaratna Annabhau Sathe Jayanti	01/08/2015	35
Independence day Celebration	15/08/2015	All Students and Staff
Teachers day Celebration	05/09/2015	All Students
Mahatma Gandhi Jayanti	02/10/2015	162
Lal Bahadur Shastri Jayanti	02/10/2015	162
Pandit Nehru Jayanti	14/11/2015	30
Savidhaan Diwas	26/11/2015	52
Dr B. R. Ambedkar Death Anniversary	06/12/2015	32
Savitribai Phule Jayanti	03/01/2016	118
Republic day Celebration	26/01/2016	All Students and Staff
Chatrapati Shivaji Maharaj Jayanti	19/02/2016	93
Dr. Babasaheb Ambedkar Jayanti	14/04/2016	60
Maharashtra Din	01/05/2016	42
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
Students, staff using 1) Bicycles 2) Public Transport 3) Pedestrian friendly roads 4) Plastic-free campus 5) Green landscaping with trees and plants.		
<b>Students, staff using Bicycles:</b> Majority of the students are from rural and tribal area and are from economically weaker sections, therefore, they do not afford motor vehicles so most of the students prefer bicycle to commute to the college. To bring out awareness among faculty members, Saturday of each week is observed as a 'No Vehicle Day'.		
<b>Public Transport:</b> As the college is situated in tribal and rural locality, there is moderate frequency of public transportation. Facility like issuing of Bonafied certificate for monthly pass concession for public transportation is made available. Regular follow up about increasing frequency of buses as well as change in timings of buses during examination period is taken by the college authority.		
<b>Pedestrian friendly roads:</b> For Two wheelers a separate parking is made available to avoid congestion on the campus. This facilitates chaos free mobility.		
<b>Plastic-free campus:</b> Following the Government norms, the use of plastic is strictly prohibited on the campus • Biodegradable bags are distributed among the student for plastic free campus • The NSS volunteers perform several Street Plays on environmental issues to create public awareness.		
<b>Paperless office:</b> The administrative work is digitalized to make office work paperless to some extent. The Admission counter, examination section and central library of the college is well equipped with computers and necessary software for minimal use of paper. Electronic gadgets are preferred to transfer and store the official data and information.		
<b>Green landscaping with trees and plants:</b> The Campus Development Committee constituted in the college looks after the development, maintenance and		

monitoring of the campus. The botanical garden has endangered, endemic and medicinal plant collection. The Department of Botany keeps record of the flora available on the campus. An adequate financial support is provided for proper care and maintenance of greenery in the campus.

## 7.2 Best Practices

Describe at least two institutional best practices

### Practice 1:

The college is bind to render community service to the nearby area as mentioned in its mission. The practice of community service is adopted and dealt in its adopted village where the following activities have taken.

In the adopted village Nawargaon, the college run the mission of tree plantation under which “one house-one sapling” has been planted and taken care of its nurture with the help of villagers.

### Blood Group testing:

Institute regularly organise Blood group testing Camp on the occasion of Birth Anniversary of the Founder President Late Shri G. N. Munghate on 12<sup>th</sup> January. The purpose of this testing is to know blood group which generate the basic data for blood donation for needy people. This camp was organising in joint venture with Government Rural Hospital Kurkheda.

### Practice 2:

### IPR AWARENESS

The institute organise one day training on intellectual property rights (IPR) to aware and orient regarding the basics of IPR. IQAC of college and department of microbiology organise IPR workshop. The teaching faculties are given training about the uses of IPR and its implementation for reference.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

The vision of the institution is the ‘Transformation of the students through quality education in to enlightened global citizen and a leader of their own community to contribute the nation building’. The mission of the college is empowering the economically challenge and socially marginalized tribal and rural people of the region and making them enlightened successful and developed personality so that they can serve their own community and nation as well. Shri Govindrao Munghate Arts and Science College, Kurkheda is run by Dandkaranya Educational and Cultural Development Research Society Gadchiroli, with the aim of spreading education among the tribal and rural community of the area, the mission statement itself reveals the duty-boundness.

Our college constitute 80 % of student population from the tribal-rural society. Economic conditions of these students are abysmally poor. The college has UG and PG with an adequate developed Science stream and PG courses for two subjects namely, Marathi and Sociology to disseminate the education along with moral and ethical values for the all-around development of the students in modern world. In the current academic year there are approximately 950 students in the college in UG and PG section where as 60 % girls and 40 % boys. Apart from disseminating quality education to its students the institution also caters the diverse needs of the students. The different departments and the co-curricular and extra co-curricular activities has been taken for this. The usages of modern technology in teaching learning, College Network Resource Centre, Career Guidance Cell and competitive examination guidance cell and other career counselling program. Our college has been set up with the mission of socio-cultural development with number of socio activities to the adopted villages by college NSS department and cultural department.

## 8. Future Plans of action for next academic year (500 words)

As our college Shri Govindrao Munghate Arts and Science College, Kurkheda is situated in rural and tribal area of Gadchiroli district; we decided to strive the global needs of new education system. Planning for the preparation of ICT based teaching learning to strengthen the education. IQAC plans to motivate and promote the teacher to participate in different OC, RC, STC, FDP program based on ICT learning and new pedagogy. Further, it is plan to motivate and promote the students in student seminars, science exhibitions, competitions and presentation of posters and projects. To enriched central library with more reference books and journals. Engage the teacher in writing research publications, books and also the major and minor research projects. Applying for some research grant from government as well as various affiliated bodies. To sign MOU's with nearby NGO's, firms, organisations. To establish linkage with institute and industrial organisations. To conduct AAA. To conduct audits like Energy audit, Green Audit, Gender Audit regularly. To enhance ICT based facilities. To organize field visits at various reputed industries/firms/institutes. To carry out extension activities and more community service. To implement e-governance at various levels. To organise workshops/seminars/conference. Plan for campus placement under career guidance cell. To equipped college laboratories with more equipment's, chemicals and apparatus.

Name: Dr. Abhay B. Solunke

*Signature of the Coordinator, IQAC*

**IQAC-Coordinator**  
**Shri Govindrao Munghate Arts & Science College, Kurkheda-441209**

Name: Prof. Dr., Raju G. Munghate

*Signature of the Chairperson, IQAC*

**PRINCIPAL**  
**Shri Govindrao Munghate Arts And Science College**  
**Kurkheda Dist-Gadchiroli**

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

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