YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	Shri Govindrao Munghate Arts and Science College Kurkheda
• Name of the Head of the institution	Prof.(Dr). Raju G. Munghate
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07139245475
• Mobile No:	8956262263
• Registered e-mail	vidyakurkheda@rediffmail.com
• Alternate e-mail	principal@sgmunghatecollege.in
• Address	Shri Govindrao Munghate Arts and Science College, Wadsa Road,
• City/Town	Kurkheda
• State/UT	Maharashtra
• Pin Code	441209
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Gondwana University, Gadchiroli**
• Name of the IQAC Coordinator	**Dr. Abhay B. Solunke**
• Phone No.	**07139245475**
• Alternate phone No.	**07139245475**
• Mobile	**9403579999**
• IQAC e-mail address	**iqac@sgmunghatecollege.in**
• Alternate e-mail address	**sgmciqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sgmunghatecollege.in/?page_id=843
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sgmunghatecollege.in/?page_id=843

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**1.61**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.81**	**2015**	**30/04/2015**	**29/04/2020**

6.Date of Establishment of IQAC	**10/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	`03`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Staff undergone advance level and foundation level training for Innovation ambassador`

`Conducted programmes as per IIC calander`

`Participation in IIC ranking`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`Plan to conduct the IPR session under NISP`	`Conducted IPR session with Ministry of Commerce`
`To get recognize as mentee institute under IIC`	`College is recognised as mentee college under the mentor college of Mumbai by IIC`
`Participation in IIC ranking`	`Participated`
`Participation in Internshala ranking`	`participated`

13.Whether the AQAR was placed before statutory body?	`Yes`
• Name of the statutory body	

Name	Date of meeting(s)
College Development Council	25/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/12/2022

15.Multidisciplinary / interdisciplinary

Shri Govindrao Munghate Arts and Science College is an affiliated college of Gondwana University Gadchiroli and follows its guidelines and norms in both letter and spirit. Multidisciplinary and Interdisciplinary is integral to holistic education and has been integrated in the syllabus prescribed by the University.

Students of all courses opt for Generic Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college level invited lectures and conferences, seminars, special talks organised by departments give students a deeper understanding of other disciplines. In tandem with the NEP, our faculty is engaged with the University in the framing of syllabi of new interdisciplinary courses as approved by the Academic and Executive council for implementation.

As affiliated college there is no scope for offering multidisciplinary flexible curriculum with multiple entry and exits.

Our faculty is also encouraged to do NEP courses held UGC-HRDC. 100% staff has done the NEP courses.

Institution has conducted webinar on NEP 2020 organised by college with other colleges and the resource person was Vice-Chancellor of SRTMU Nanded, Dr. Pandit Vidyasagar.

Incubator and innovation activities are related to have multidisciplinary activity.

16.Academic bank of credits (ABC):

Gondwana University Gadchiroli does not offers the use of ABC. College has already put the ABC guidelines issued by UGC on its website.

The college has constituted committee for registration of students and report it to Gondwana University.

Implementation of NEP in the academic year 2023-24, students will create a bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature, Students will also have multiple entry exit options as per their requirements.

17.Skill development:

The college has continuously offered opportunities for students to develop their skills in tandem with changing needs.

Furthermore, students' skills are further augmented by frequent interactions with alumni and industry experts. This enhances their preparedness for the world outside the college.

College is also one of the colleges selected for the IIC, NISP, YUKTI, KAPILA, Unnat Bharat Abhiyan, IPR Cell, NDLI-Club, which aims to create an ecosystem and a single point hub for development of entrepreneurship by providing appropriate education and training.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum being taught under affilaited system gives students an in-depth understanding of our rich cultural heritage, including its language, culture and knowledge systems. Besides, regular performances, workshops and lecdems organised in collaboration with MAVA, SEARCH, etc., give students a wide and varied exposure to performing arts from various parts of the country. As per the guidelines of Government of India under the initiative of Ek Bharat Shreshtha Bharat (EBSB), UNNAT BHARAT ABHIYAN, College launched the UBA activity and adopted 5 villages. This is a humble initiative to cherish and celebrate the rich cultural heritage of our country India, to be able to preserve and propagate its history, traditions and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Learning Outcome Curriculum Framework syllabi prescribed by the Gondwana University was formulated with the final outcome expected of students of a particular course at the end of the programme. They are in sync with expectations of the programme and the desired skills and knowledge to be inculcated in students. The outcomes are delineated clearly, and the teaching plans outlined accordingly. This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired

outcomes. Furthermore, with the IIC, platform, resources are shared to augment teaching learning in classrooms.

20.Distance education/online education:

College offers courses in the regular mode only as sanctioned by UGC. Online tools and blending learning are used to augment and enhance pedagogy. Online classes and Open Book Exams were held as per directives of the University of Gondwana only during the lockdown necessitated by the pandemic. The college is the study centre for Post- Graduate and Under-Graduate Courses offered by YCMOU.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**15**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**912**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**277**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**288**

File Description	Documents
Data Template	View File

3.Academic

3.1	**19**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**37**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**15**
Total number of Classrooms and Seminar halls	

4.2	**9.3**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**31**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The SGM college is currently having the following mechanism for an effective delivery of curriculum after re-opening of the college. IQAC prepares calendar of events for the entire academic year. Accordingly, plan of action and its Implementation take place under the supervision of the head of the Institution. In our college we

are having totally 15 departments. On the 1st day of re-opening of the college a staff meeting was held and detailed discussion regarding the effective implementation of the curriculum. Various committees were formed to carry various responsibilities. For overall quality enhancement teachers are motivated to participate in seminar, workshop, conferences, refresher course and orientation course etc. A rich central library with open access system is available along with some departmentally library facility is also provided to students.

The IQAC issues regular notices & direction to all the Head of the Department's at the monthly review meeting are held regarding the curriculum. Various classroom teaching methods based on various needs of different subjects are regularly used for the effectively delivery of the curriculum such as

1. Chalk and talk method.

2. PPT-OHP.

3. ICT-enabled teaching-learning method.

4. The institution collects feedback by the students at the end of every semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of GUG, evaluation norms of the university are followed. The university has adopted major reform in evaluation by introducing Credit based grading system from the academic year 2016-17 and the institute has adopted the same.As per the GUG regulations, two internal midterm exams will be conducted.The schedules of examinations, examination forms filling, eligibility, etc., are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar.The final end term examination is conducted strictly as per university guidelines and norms.Faculty assist in organization and invigilation of these

exams and participate in the evaluation process to facilitate declaration of results on time.For the conduct of CIE, each department follows the academic calendar.Throughout the academic session,head of the institution oversees teaching, learning, and assessment as a continuous process in the institution.Most of the teachers in the practical-based subjects are the internal examiners in the practical examination conducted by the university. Formandatory coursesenvironmental science, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) for passing the subject/course.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sgmunghatecollege.in/?page_id=843

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	[View File]()
Minutes of relevant Academic Council/ BOS meetings	[View File]()
Institutional data in prescribed format (Data Template)	[View File]()

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	[View File]()
Brochure or any other document relating to Add on /Certificate programs	[View File]()
List of Add on /Certificate programs (Data Template)	[View File]()

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	[View File]()
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is no scope for institution for integrating the cross-cutting

issues relevant to Professional ethics, Gender, Human Values, Environment and sustainability in to curriculum as the affiliating institution.

The curriculum prescribed by Gondwana University reflects sensitivity to issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and has integrated them into the curriculum in order to sensitize students to such issues ensuring students' growth as sensitive and sensitized citizens of the country.

Besides the inclusion of awareness of issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in the core papers, options offered in Generic Electives papers also integrates these issues.

Students study a compulsory course on Environmental Studies at the Undergraduate level which "aims to train students to cater to the need for ecological citizenship through development of a strong foundation on the critical linkages between ecology-society economy". This helps students to "evolve into ecologically, environmentally, and socially informed and responsible citizens who are empowered to protect the natural resources while ensuring sustainable lifestyle and developmental model".

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sgmunghatecollege.in/?page_id=1678

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1440

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

878

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Increasing diversity in student intake has also led to greater heterogeneity in classrooms. Students coming from different state

boards with differing language competencies has been a challenge to classroom teaching. While some programmes have an inbuilt mechanism to take into account the differing needs of students, others have a different mechanism to augment the needs of slow learners and advanced learners.

Differing curriculum as per learner levels

Students of core language learners (English and Marathi) in BA Programme are trifurcated on the basis of marks obtained in English/Marathi at class 12 level. Whilestudents with marks greater than 80% in the language pursued are pegged as advancedlearners, students with marks between 60 - 80 % are allotted fluency level while those below 60% are in the proficiency level. The course curriculum and assessment are different as per their competency levels.

E Learning platform - Module has been effectively used for both slow and advancedlearners. Faculty pitch various kinds of resources including extra reading materials, quizzes, assignments, data sheets, audio visual inputs etc at different learner levels giving all students opportunities to enhance their knowledge base.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
912	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College is committed to the holistic development of students by engaging them inexperiential learning, participative learning and

problem-solving methodologies to enhance learning experiences. Students are encouraged to expand their learning horizons beyond the curriculum and classrooms to outreach programmes via hands on experiences with the community at large.

Adoption of Villages

Under Unnat Bharat Abhiyan the college has adopted five villages To increase the institute-community interface, the college has adopted villages navargaon, andhali, dhamditola, to enhance the understanding of the finer nuances of village life and to resolve their basic problems by extending a helping hand. This helps students evolve as sensitive and sensitized socially responsible citizens.

Experiential Learning through NSS

NSS helps develops students' experiential and participative learning by collaborative projects with the outside community. NSS volunteers work in various research projects, on innovative ideas, with slums and voluntary agencies to complete 120 hours of regular activities during an academic year.

Equal Opportunity Cell supports differently abled, SC/ST members and students from economically weaker sections of its learning community

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[Nil](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smart Classrooms: Four smart hybrid classrooms are equipped with state-of-the-art multi-media teaching aids with LCD internet enabled interactive screens with interactive panels and document readers with embedded scanners, cameras and speakers. Besides these, there are 02 smart classrooms with over-head mounted projectors and speakers for use of audio-visual resources and have been very useful for class presentations and in the use of power point presentations and screening of relevant films.

Wifi Enabled Campus: The college has a wi-fi enabled campus with

state of art ICT center with over 35 computers (WINDOWS) to enable students and faculty the use of ICT and internet to keep them abreast of the latest developments in their respective field of study.

E-Resources in the College Library: The library is computerized and ICT enabled with the latest library resources for the ease and benefit of students and faculty. It is connected to the e-resources vide INFLIBNET.

Relevant elearning resources by National Program on Technology Enhanced Learning (NPTEL), National Library and Information Services Infrastructure for scholarly content (NLIST) and National Mission on Education through Information and Communication Technology (NME-ICT), National Digital Library of India (NDLI) are available to students and faculty through 05 systems linked.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

322

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The follows the guidelines for assessment of students and staff of its parent University. The directions of the same are issued by the

University. The mechanism developed by the college to meet this is through the Internal assessment system of the college. Teachers inform the students about the internal assessment by display topics allotted subject wise on display board. Students prepare notes and power point presentation on the topic. Arts department use question-answer method and class tests in the classroom and evaluate the students continuously. Seminars and projects are assessed transparently and sensibly by considering the students' attendance, academic performance, and participation in various co- and extra-curricular activities. The performance of the students is communicated to the students and parents in the parent meeting.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Grievance Redressal Cell constituted as per the directions of Gondwana University, Gadchiroli. The students can present their problems and grievances related to examination or any other problem they face to the cell for counselling and solving their problems. The students who feel awkward to approach the Grievance Cell personally can put their grievances through the suggestion box which then are treated fairly and solved. Internal Examination were carried out by forming questionnaire of all subjects. The faculty and the Teaching, Learning and Evaluation Committee conveyed the grievances on phone to the concerned BOS and the Examination Section of the University and their exams were rearranged.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution has Arts and Science Faculties College. It runs four programmes i.e. B. A., B. Sc., M. A. in Marathi and M.A. in Sociology. The outcomes of all these programmes and courses are stated in the syllabi of the Gondwana University, Gadchiroli. Programme and course outcomes are available on the university website. These outcomes are also available on our college website as PO, PSOs and COs. The teachers and students have access to them. They communicate these outcomes to the students when they start their teaching at the start of the semester as well as when they teach the units.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the POs, PSOs and COs, the college has developed continuous internal evaluation system

- **Inquiry base teaching-learning method in the classrooms enable the teachers to analyse whether the students have acquired the expected knowledge and skills.**
- **Surprise class test were taken to understand learning and acquiring capacity of the students in the class.**
- **Teachers arrange class tests so as to evaluate the outcomes of studying the units which helps the teachers understand how much the students have learnt as well as prepare for the university exams.**
- **Project were given to the students which help them to learn at their own pace as well as whether they have attained expected outcomes.**
- **Seminars are arranged so as to understand if the students have obtained competence and confidence to share their ideas on the topics from the course. Seminars also enable the teachers to assess the interactive and participative skills attained by the students.**

- **Teachers also employ question-answer method while in the classroom to understand the attainment of POs, PSOs and Cos. The above evaluation enables the teachers to classify into slow learners and advanced learners, who receive remedial teaching and intensive teaching respectively.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.sgmunghatecollege.in/?page_id=1928

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

288

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	[Nil](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sgmunghatecollege.in/?page_id=1680

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

22

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vision and mission of the institute, always strives to uplift the masses by organising various extension activities by various department like Unnat Bharat Abhiyan, Women's study cell, Population Education Cell and NSS of the college. Various activities are organised throughout the year to sensitise the students regarding social issues. Institute is a co-education institute. The institute maintains the gender equity by organising programme focusing on gender equity, women empowerment etc. After Every three-year college organise Tarunyabhan campaign in concurrent with SEARCH NGO Gadchiroli, for both Gender which with delicate and sensitive problems of their age. This year college Movie club and Women's study Cell in joint venture with MAVA, Mumbai organised SAMBHAV

programme of three days dealing with teenager's problems by different way. All the students get equal opportunities in all the activities of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1430

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri Govindrao Munghate Arts and Science college has its own building and play ground in the area of 4-acre land which is being utilized by the branches of the college. The College has 42 rooms including 1 seminar hall, 1 NRC room and 1 Indoor cum cultural hall. with sufficient ventilation and necessary amenities.

1. Classrooms, Laboratories, Seminar Hall and Smart room, Network resource centre, IQAC

room are well equipped with ICT facilities.

2. The College has 8 well equipped laboratories with necessary instruments and equipment's

(Physics-1 labs, Botany-1 labs, Zoology-1 lab, Electronics-1 labs, Chemistry-1 labs,

Geology-1 lab, Microbiology 1- lab and Computer-1 labs).

3. There is a separate library building having 2135 sq. feet carpet area. Learning Resource

Centre is fully atomized. Reading Room, NRC, Periodicals, ebooks. e-journals and Daily

Newspapers are made available for the students.

5. College has separate Indoor stadium for sports activities and well equipped gymnasium.

4. There is separate Botanical Garden of 1300 sq. feet area having diversified flora which is

useful for science practical's.

6. Institution has 50 toilet bathroom with Necessary infrastructural facilities are provided for

Persons with disability and ladies common room for girl students.

7. Institution have other assistive aids for Persons with disability like ramp, wheel chair etc.

8. Institution has separate Innovation Incubation centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution is proactive in conducting cultural activities for students. Recreational hall with adequate facilities for conducting various cultural activities and Indoor games like Table Tennis, Bad-Minton spacious Indoor stadium is built in college of capacity 1000 people. Spacious playground in the separate area with 2-acre sq. Feet area, uses it for sports practice and annual sports festival. Students play games like Kabbadi, Softball, Cricket, Holly ball, long jump, Athletics. etc. on playground with 627 sq. feet area Gymnasium hall for students with modern equipment's aids. Canteen facility is also available for students and staff. Physical Education department and NSS department facilitates the guidance to the students and faculty for meditation and yoga. Enough material and facilities are available for games like kho-kho, kabaddi, cricket and volleyball and athletic games and the Indoor games such as chess and carom. Several students have represented the college at the zonal, inter-zonal and State, national and interuniversity sports competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.3

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)	

The College library installed Integrated Library Management System (ILMS) namely LIBMAN- (A Library Management System) in the year 2008. Software supports librarian and staff for library administration, operating library function and OPAC (Online Public Access Catalogue) for students & faculty members to search books by title/ author name etc.

Name of ILMS Software: LIBMAN (Cloud bases Software)

Nature of automation : Partially

Version : 11.0 (Upgraded) Cloud Based

Year of Automation: 2008 (Desktop based) Updated 2019 (Cloud based)

Modules of (ILMS):

- Acquisition & Cataloguing
- Serial Control
- Circulation: MIS Reports
- M-OPAC (Mobile -Online Public Access Catalogue)
- Visitors Management

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[Nil](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

9.3

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has in all 31 desktop computers. Out of 31 desktops, 05 are in the computer center (NRC), 03 are in the library, and 04 are in the administrative office of the college. 08 desktops are provided to 08 departments for teaching and learning as per their needs. All the computers in the computer center are connected with LAN and the remaining are equipped with Wi-Fi facility. Maintenance and up gradation of computers was done regularly by technical experts. The UPS are installed there which provides backup for 1 hours. Similarly, the computers in the library and office are provided with capacity 600 VA/ 360W backup. There are 04 LCD (1 fixed and 3 movable) projectors in the college, 01 installed in the seminar hall and other one is in the NRC centre and remaining 02 are used in the smart classrooms as per the requirement. All of these computers have licensed copies of software. In addition, the college

has 05 printers in the different sections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.3

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has its own policy to follow the procedures for maintaining and utilizing physical, academic and support facilities. Accordingly, college makes the financial provision for the utilization, maintenance and repairing of physical, academic and support facilities. The Institution is committed to create, develop, provide and maintain necessary infrastructure and essential amenities for all the stake holders. The college manages infrastructure efficiently with the help of following committees.

1. College Development committee

2. Purchase committee

3. Infrastructure Committee

4. Library committee

5. Research committee

6. Sports and Cultural committee

Maintenance of the college building is done as per the suggestions given by the College Development Committee. The budgetary provisions are made in the budget of the college and work contracts are given to agencies as per the rules. As per the budgetary provisions sport materials are purchased and repaired. Likewise, the Library Committee follows a specific procedure to purchase books and journals as per the provisions made in the annual budget. List of the required books and journals to be purchased for the academic year is taken from the teachers and after the approval of the Principal, the books and journals are purchased. The books are registered in the accession register. The damaged books are rebound

and after the loss of books, the borrower has to reproduce new copy of the book or pay actual cost amount of the book. The library committee recommends the books to be written off and the CDC makes resolutions to the effect. With due process books are written off.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=2002

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

814

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

59

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution offers the students platforms to participate invarious activities organized in the college. As per the Maharashtra Public Universities Act- 2016 it is mandatory toform a Students' Council of the college. The committees on which the student representatives are nominatedat college level are Discipline Committee, student welfarecommittee, IQAC Committee, Cultural committee, Sports committeeand Tour committee et. The Students Council is supposed to lookafter the welfare of the students and to promote and coordinatethe extra-curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association but is not registered. Thecollege do not take any donation from them. The contributiondone is only in the form of feedback, for the variousdevelopments. No registered Alumni association in our college but college hasboth Alumni Parent association who work for the betterment ofthe college by suporting institution in one way and other. Every year college organised Alumni parent meeting once in ayear.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is committed to make quality the defining element of education of the students and to offer an unparalleled educational journey that is intellectually, socially, and personally transformative. They also acknowledge that the vision and mission of the institution is dynamic and organic. It must modulate with the changing needs of its students and society at large. The college is committed to:

- To impart world-class higher education.
- To empower students to evolve as creative and intellectual professionals.
- To provide a conducive environment for collaborative opportunities between industry and academia.
- To evolve socially responsible men and women, sensitive and sensitized to green best practices. To raise outstanding citizens who bring value to society and contribute towards nation building

The synergies of the governance and leadership along with the college faculty and administration proactively ensure that stated objectives are adhered to.

With an increasing heterogeneous student profile, it is imperative that diversity be inclusive, and students mature into evolved respectful citizens of our country. Furthermore, our educational practices lay equal emphasis on experiential learning beyond the classrooms as well as equip our students with skills that are in tandem with the needs of the industry.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

the Committees which look after the functioning of different aspects of the college:

Admission Committee

Discipline Committee

Examination Committee

Library Committee

Magazine and Prospectus Committee

Timetable Committee

The administration of the college is helmed by the Principal with the Administrative Officer ably supported by the senior clerk and other Assistants.

The head clerk is supported by the senior clerk which is managed by the Junior clerk and other assistants and the library is managed by the librarian with Professional Assistants. Laboratories too have assigned attendants and assistants to manage their daily functioning. A systematic workflow is integral to the organization of the institution with a well-defined system of checks and

balances.

IQAC is the record keeping cell of college.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=946
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college makes every effort to evolve and grow with the changing needs and aspirations of its students and other stakeholders. The Governing Body, Principal, IQAC and Staff Council Committees deliberate and plan and proactively work towards deployment of those plans. All efforts are made to promote student driven research and at the same time provide a holistic environment for growth as responsible citizens of the country.

College plans strategically activities and executes them in a planned manner. The activities are decentralized at different levels as departmental, administrative, academic, and financial. At the

departmental level, the strategic plans are prepared with the consent of faculties; the academic strategic plans are made before commencement of academic session by preparing academic calendar of academic year taking into consideration the academic calendar of Higher Education Department, and affiliated university. Cells & committees that are formed at the beginning of the session are responsible for all students and staff related activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life. The college is a affiliated college of Gondwana University, Gadchiroli, and is governed by its ordinances and service rules of UGC and State Government. The Governing Body of the college, which is the top management of the institution, consists of academicians, entrepreneurs and management experts amongst other eminent citizens.

The IQAC comprises of Teachers-in-Charge, administrative officials and alumni representatives who work in tandem to UGC rules and regulations.

Strategic planning is done both at the macro and the micro level. Short-term and long-term action plans are formulated by the various Committees under the guidance of the Governing Body.

The organogram is an administrative diagram of college describes the decentralized structure of administration. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective. It is necessary that all aspects should be organized in order to attain the desired goals.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.sgmunghatecollege.in/?page_id=946
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College initiated the following Welfare Schemes:

- **Duty leaves given to the staff members to attend Training Programmes/ Orientation /Refresher/Short term course/Faculty Development programmes/ Workshop/ Seminar /Paper presentation in seminar conferences.**
- **Internal Complaints Committee for prevention of Sexual Harassment of Women at work place.**
- **Parking Facility, Internet facility, Gymkhana facility.**
- **Retirement functions, Felicitation of meritorious stakeholders are organized by Staff Welfare Committee for the teaching and non-teaching staff.**
- **Corporative Bank, established by the management, provides various loan schemes such as Security Loan, home loan, vehicle loan etc and college assures the bank regarding the loan repayment instalments.**
- **Causal leaves provided to the teaching staff per year.**
- **Half pay leaves given to the non-teaching staff per year.**
- **Canteen facility available for teaching and non- teaching staff.**

Other welfare schemes:

Medical bill reimbursement.

National Pension Scheme (NPS)

Maternity Leave (180 days)

Paternity Leave (10 days)

Group Insurance Scheme (GIS)

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	[View File](View_File)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	[View File](View_File)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](View_File)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

As per the guidelines of 18 July 2018 UGC regulation for the college to evaluates the performance of teaching staff on the basis of the prescribed format of under the title of Overall Performance, Research score, cadre clearance, etc. which has the following

parameters:

1. Teaching,

2. Co-curricular, Extension and Professional Development related activities

3. Research and Academic contribution with Participation in National and International Conferences, and Refresher/Orientation Programmes.

4. Administrative activity, E-contents, Examination and Evaluation, IPR, etc.

The Self-Appraisal forms are duly filled up by submitting the necessary supporting documents by the concerned teachers submits it to the IQAC.

Non-Teaching Staff:

For the Non-teaching staff, their Performance Appraisal is done through their 'Confidential Report' prepared by the Principal, which is sent for evaluation to our parent institute Dandakaranya Educational, cultural and research Institute, Gadchiroli. On the basis of these reports, the non-teaching staff receives promotions in their service as per government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The Auditor appointed by the parent institution who conducts internal audit quarterly in the financial year. Staff provide all kinds of receipts as well as vouchers of the transactions carried out during the financial year. The auditor submits the reports to the principal for the follow up action. The observations and queries, if any noticed by the audit, are sorted out for the necessary updating and clarification. Apart from the

above said audit mechanism, as per the norms of Government of Maharashtra Higher and Technical Education Department, the college conducts its financial audit by Accounts Officer (AO), followed by audit by Senior auditor, Joint Director Office, Higher Education, Nagpur and final audit is conducted by Accountant General, Mumbai, for salary and non-salary grants received from the government. The pay of the teaching staff and the non-teaching staff is carried out by Senior auditor of the Joint Director Office. Whenever any teacher is promoted under CAS to the higher pay scale is audited by the auditor and same is recorded in the service book of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives 100% grant in-aid from the Government of Maharashtra. These grants are given under three heads – Salary, and Non-salary, etc., A budget is prepared and submitted to Directorate of Higher Education for

approval and sanction.

A budget is prepared and submitted to Joint Directorate of Higher Education for approval and sanction.

1.Budgeting: - College submits budget estimates to the funding authority every year forecasting the estimate for the forth coming financial year

2.Revised Estimate: - During the year Budget Estimate are critically received and examined and necessary changes are adopted in the Budget Estimate for the present year based upon the expenditure incurred so far.

3.Funds received as fees under various sub heads utilized for the purpose for which it was collected as per Gov. of Maharashtra and UGC norms.

File Description	Documents
Paste link for additional information	[Nil]()
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution being affiliated to Gondwana University Gadchiroli, and recognized by UGC under 2(f) and 12(B), the college takes feedback as per UGC regulations. UGC as per the 18 July 2018 regulation clause 6.0 sub-clause VII, which reads asThe Internal Quality Assurance Cell (IQAC) shall be established in all Universities/ Colleges as per the UGC/National Assessment Accreditation Council (NAAC) guidelines with the Vice-Chancellor, as Chairperson (in the case of universities), and Principal, as Chairperson (in case of colleges). The IQAC shall act as the documentation and record-keeping Cell for the institution, including assistance in the development of Assessment Criteria and Methodology Proforma based on these Regulations. The IQAC may also introduce, wherever feasible, the student feedback system as per the NAAC guidelines on institutional parameters without incorporating the component of the students' assessment of individual teachers in the Assessment Criteria and Methodology Proforma.

The IQAC as per the UGC regulation 2018 acts as record keeping cell and assists in development of the assessment criteria and methodology proformas based on these UGC regulations.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=910
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC as per the UGC regulation 2018 acts as record keeping cell and assists in development of the assessment criteria and methodology proformas based on these UGC regulations. The methodologies developed and operated are as per the UGC and Govt. of Mahrashtra norms. The self appraisals are collected from the teachers and are graded as per the UGC regu;ations.

The teaching learning processes are evaluated as per the academic calandar, time table, etc.

File Description	Documents
Paste link for additional information	https://www.sgmunghatecollege.in/?page_id=843
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute is a co-education institute. The institute maintains the gender equity by organising programme focusing on gender equity, women empowerment etc. After Every three-year college organise Tarunyabhan campaign in concurrent with SEARCH NGO Gadchiroli, for both Gender which with delicate and sensitive problems of their age. This year college Movie club and Women's study Cell in joint venture with MAVA, Mumbai organised SAMBHAV programme of three days dealing with teenager's problems by different way. All the students get equal opportunities in all the activities of the institute. The institute is careful about maintaining and promoting the gender equity. The institute takes care about the safety and security of all the students. There are Anti-sexual harassment committee, population education cell and women's study cells in the institute functioning for the development of all the students of the institute. Considering the special hygiene needs of girls and female staff, a sanitary napkin vending machine and incineration unit are made available in girl's common room. The inclusive policy of gender equity is promoted through curriculum as well as various activities like Blood Checking camp, Blood donation camp etc. Provision of lady teacher during study tour, industrial visits and field visit, checking of ID cards on the entrance to avoid intrudes from outside, installation of surveillance cameras.

File Description	Documents
Annual gender sensitization action plan	https://www.sgmunghatecollege.in/?page_id=2370
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sgmunghatecollege.in/?page_id=2370

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a facility for the Management of Degradable and Non-degradable waste such as solid Waste. The Institution has a separate dust bins which are kept at different places in the premises to collect and segregates the solid waste. Solid Waste accumulated in the dust bins is sent for disposal every two days to the Nagar panchayat Kurkheda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.sgmunghatecollege.in/?page_id=2370
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution is instrumental in creating sensitization among

students about community services through NSS units rendering selfless community services. Apart from them, constructive, activities lead to the explicit understanding of social issues which orients students to work in groups for social welfare activities like Covid-19 Vaccination Camps. Students imbibe the values of togetherness, civic responsibility, and dignity of labour. They can demonstrate empathy for people from deprived section of society through activities like anti- addiction programmes, celebration of World Population Day. Tolerance towards Cultural diversity is maintained by organization of role play activity motivating students to enact the roles of prominent social reformers, educationists. India being multicultural and multilingual society, the tolerance for regional cultural heritage and linguistic diversity is addressed through the programmes organized by Different Departments of Institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution believes in the holistic development of our students organisation of various activities to sensitize them to the constitutional obligations about values, Rights and Responsibilities of citizens will enable them to responsible citizen.

Sensitization of the students is done through curriculum and as well as value added Courses and various extracurricular activities. Sensitization of the employees of the Institution is done by capacity building programmes and by having discussions on various rules and regulations of UGC, Union of India (Bharat).

Democracy, Election &Good Governance is the part of compulsory subject introduced for first year Classes (of arts) and Indian Constitution is for student (of arts disciplines).

"Democracy & Good Governance" and "Social Reformers in Maharashtra" are the compulsory courses to inculcate constitutional awareness among the students. In addition to these, activities like Guest Lecture on Gender Issue and Anti Sexual Harassment for Girls

Students is conducted to create awareness regarding women's rights.

The free distribution of sanitary napkin drive was our effort to sensitize student regarding social responsibility.

Various activities like anti-corruption pledge, Covid-19 Awareness, Cleanliness Drive, World Population day, give them insight into global environmental concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts

in celebrating the national and international days, events and festivals throughout the year. Our Institution celebrates National and International Commemorative Days, Events and festivals for promoting unity, integrity, harmony with effective socialization and cordial relationship among the students and staff. The floral tributes were given to the images of National Reformers, Martyrs, and Educationists on their Birth /Death Anniversaries for sensitizing students towards communal harmony. Memorial lectures, Rallies, Skit competitions were also organized on these occasions. Birth Anniversary of our founder Late Govindrao Munghate was celebrated with organizatingblood donation camp and blood testing camp of students, ex-students and teaching and non-teaching staff. Various days are observed to awaken scientific spirit, promote energy conservation initiatives and promote values such as gender sensitivity, dignity of labour and environmental protection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE- 1

TITLE OF THE PRACTICE -1: ORIENTATION OF STUDENTS AND STAFFIN IIC ACTIVITIES.

Objectives:

- To establish IPR, Incubation, Innovation and entrepreneurial activities periodically in the institution.
- To Train the Staff as Innovation Ambassador.

The Practice:

- IIC Calendar Activities: This promotes the benefit in terms of learning, Skill and Knowledge through creating awareness for the faculty as well as students of this Institution.

- IIC Council Meeting: Review of progress in the meeting and to establish the council activities.

Evidence of Success:

- 15 events/ activities were organized by the four wings of IIC.
- Based on the performance of IIC, our Institution secured 3.5 star rating in final assessment, graded by MIC, Govt. of India for the AY 2021-22.

PRACTICE- 2

TITLE OF THE PRACTICE: Gender Sensitization after COVID -19 Pandemic

OBJECTIVES:

- To establish good gender balance in decision-making processes in all areas of the college.
- To motivate and counselling to the students in post pandemic era

THE PRACTICE:

In our college threeday Gender Equity programme was organise in concurrent with MAWA NGO Mumbai on the Topic SAMBHAV dated 17-18 Dec 2021 for not only students but also for peoples of adopted villages. Maximum students and staff benefited from this event.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college ahs conducted IIC activities as per the IIC 3.0 & 4.0 and ranked 1 star.

The college performance is reflected in the IIC activities as per

the Ministry of educations IIC in NISP, KAPILA< YUKTI.

The college is mentee college as per the Ministry of educations Scheme of IIC.

The college has conducted NDLI Club activities as per the Ministry of educations directions.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

The College will Apply for the NIRF ranking 2023 in category of College and Overall.

The College will also apply for IIC ranking 2023.

The College will send the teachers to short term course, refresher course, FDP, for CAS and other academic developments.

The college will apply for the resognition of research centre in Microbiology and Chemistry.

The college will also apply for BioNEST incubator.